



Texas Garden Clubs, Inc.
**CLUB
RATINGS
APPLICATION**

CLUB RATINGS APPLICATION

Requirements:

Clubs are only required to hold regular meetings and pay dues. Ratings are devised to measure the quality and quantity of a club's activities. It is essential that clubs indicate their club rating when applying for awards.

Green club rating – no application required

This rating is primarily for clubs with horticultural interest. Other gardening activities are optional.

1. Dues paid to State and District no later than September 30.
2. Send name and address of incoming President to: Texas Garden Clubs, Inc., 3111 Old Garden Road, Fort Worth, Texas 76107-3498
3. Regular meetings on gardening or related subjects.
4. Bylaws (if any) should comply with Texas Garden Clubs, Inc. Bylaws.

Bronze club rating – no application required

1. Dues paid to State and District no later than September 30.
2. Send name and address of incoming President to State Headquarters. (see address above)
3. Hold at least seven programs on gardening or related subjects, which reflect the objectives of Texas Garden Clubs, Inc. and National Garden Clubs, Inc.
4. Keep an updated club roster in a print or digital format.
5. Bylaws based on Roberts Rules of Order, Newly Revised should comply with Texas Garden Clubs, Inc. Bylaws.
6. One authoritative speaker annually on some phase of garden-related work (plant specialist, horticulturist, nurserymen, floral artist, landscape specialist, etc.).
7. Informative display, annually, is open to guests. May be a Standard Flower Show or a horticulture display, design or specialized plant display and/or one or more worthy civic projects. Any display, if judged, should meet Section requirements in the Handbook for Flower Shows.

Silver and Gold Club Rating – Application required each year

All of the above requirements must be met for the advanced ratings of Silver or Gold. In addition, Texas Garden Clubs encourages every Silver and Gold club to sponsor and exhibit in a Standard Flower Show.

To receive a **Silver** rating, at least **200 points** must be earned in four sections.

to receive a **Gold** rating, at least **400 points** must be earned in all six sections. (Note: without a one-club Standard Flower Show, a **Gold** rating requires **500 points** earned in all six sections.)

How to submit entry for rating:

1. See Awards Brochure for General Rules (Summary and Table of Contents not required for a Club Rating application.)
2. Entry should be in a light-weight binder 8 ½”x 11” with pockets.
3. Paper clip a 3”x5” card to the front of the entry giving the following information:
 - a. Name of club, city, district number
 - b. Club Rating at present, number of members, year federated.
 - c. Name of current Club President (use first name), address, zip code and phone number with area code
 - d. Name of person who compiled application, address, zip code and phone number
 - e. Date district and state dues were paid.
4. Include unaddressed envelope and sufficient postage for return of application. (Do not affix postage to return envelope.)
5. Your completed application should be sent to the **State Club Rating Chairman by November 1st**. Rating Committee will determine final point score and rating earned.

Sample 3” x 5” card

ABC Garden Club

Club Rating: Silver

President:

<Address>

<City>

Entry submitted by:

Name

<Address>

<City>

District Dues Paid: ____ / ____ / ____

HOUSTON

50 members

<State>

<State>

State Dues Paid: ____ / ____ / ____

District IV

Federated: 1966

<Phone #>

<Zip>

<Phone #>

<Zip>

Please type or print clearly.

A. Suggested Procedure:

1. Read the sections one at a time. Check or list things your club has done in each section. **Important: DO NOT TAKE CREDIT FOR A PROJECT MORE THAN ONE TIME IN ONE CATEGORY.** Remember to make answers brief but concise.
2. Find supporting pages in your previous and current yearbooks and list. If project is outlined in your yearbook, notation of page number is sufficient. Indicate where on page corroborating evidence may be found (see example on next page). Collect other required information and place evidence (if not in your yearbook) in pocket of binder.
3. If activity is not listed in yearbook, pages facing Section sheets are available for documentation. Outline information or give brief narrative. (see example on top of next page)

Suggested procedure for answers listed in yearbooks:

4. Yearbook "B", page 12, see: "Working with our youth"

or, if answer is not in either yearbook, you may answer in the following manner:

5. On October 5th, we organized 15 youth from ABC School to do a planting project of pansies and kale at their school's entrance. (see publicity #4 in pocket of binder)

Assembly:

- **Outside of binder:**
Paper clip correctly filled out 3"x5" card. (see page 3 of this brochure for instructions)
- **Club Rating questionnaire:**
Assemble completed rating sheets with section questions and answers facing each other.
- **Two complete Yearbooks** covering work of calendar year (not Club year). For identification, mark oldest yearbook as "A" and current yearbook as "B" on the front covers. When answering questionnaire indicate which page numbers refer to "A" and which to "B". **Do not** send only parts of your Yearbooks. Place Yearbooks in pockets of binder.
- **Supporting evidence:** If supporting information cannot be found in your Yearbook, you may include evidence such as newspaper clippings, (with their publication dates attached) in the pockets of the binder. Be sure to mark the question and section number for which they are to be considered.
- **Postage (or funds for postage)** and a blank envelope for use, if mailing or forwarding if needed.

SECTION I Compliance with policies and participation in Texas Garden Clubs, Inc., Program

	Pt. Value	Points Earned
1. State and District dues paid (list dates on opposite page)	2	_____
2. Date, name and address of incoming president sent to Ft. Worth Headquarters	10	_____
3. President's report sent to District Director or Zone Coordinator	2	_____
4. At least seven regular meetings on gardening or related subjects (List yearbook and page number on facing page)	10	_____
5. Non-competitive State awards applied for in current year (use facing page, not contributing awards)	2 each	_____
6. Competitive TGC awards	5 each	_____
7. TGC awards won in current year (list on facing page)	5 each	_____
8. All South Central Regional awards won in current year (list on facing page)	5 each	_____
9. Competitive and non-competitive NGC awards won in current year (list on facing page)	25 each	_____
10. Organized an adult or affiliate garden club in current year	10 each	_____
11. Member retention or addition: Same number. Retained plus increase in membership (if applicable, state old and new membership)	5	_____
12. Names of members who attended the following conventions (District, Zone, State, Regional, National). A single member may qualify at all levels. (max 20 pts) (List name(s) and convention(s) on Evidence page.)	1 each	_____

Note: Rating committee will determine the points

TOTAL SECTION I POINTS _____

Section I Participating Projects – Supporting Evidence:

1. Mailed by May 31st State Dues: _____ District Dues: _____
2. Date contact info of incoming President sent to HQ: _____
3. Date President’s Report sent to District Director/Zone Coord.: _____

4. MONTH PROGRAM	YRBK	PAGE #
Jan _____	_____	_____
Feb _____	_____	_____
Mar _____	_____	_____
Apr _____	_____	_____
May _____	_____	_____
Sept _____	_____	_____
Oct _____	_____	_____
Nov _____	_____	_____
Dec _____	_____	_____

5. TGC Non-competitive Awards: _____ YRBK (A/B) Pg. # _____

6. TGC Awards: _____ YRBK (A/B) Pg. # _____

7. TGC Awards won _____ YRBK (A/B) Pg. # _____

8. SCR Awards won _____ YRBK (A/B) Pg. # _____

9. NGC Awards won _____ YRBK (A/B) Pg. # _____

10. Adult Club: _____ Date Federated: _____
 Affiliate _____ Date Federated: _____

11. Jan. – May Membership: _____ Sept. – Dec. Membership: _____ =
 +/- _____
 Increase in Membership (if applicable) _____ x 5 = _____

SECTION II Educational Programs

Point Value Points

Earned

1. It is important to have well-rounded programs for your Garden Club throughout the year, all related to State and National objective. Fill in the Yearbook letter and page number for each of your programs in the correct objective slot. (Choose the one objective that best describes your main program speakers' topic.)

Objective:	2 each _____									
	Jan	Feb	Mar	Apr	May	Sept	Oct	Nov	Dec	
Arbor Day/Trees	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Horticulture	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Environ. Awareness	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Landscape Design	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Floral Design	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Garden Therapy	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Litter/Reclaim/Recycle	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Conservation (Birds, etc.)	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Other (list below)	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

2. Authoritative speakers on above subjects
(list yearbook #/pg# /May be club member) 2 each _____
3. Publicity acquainting community with State or National objectives. Include one sample (Use Evidence page) 2 each _____
4. Scrapbook/Website/other Social Media recording club's current activities and projects (list each separately) 15 each _____
5. Five minute presentation on articles from *The Lone Star Gardener*. (List yearbook pages) Maximum 7 points 1 each _____
6. Five minute presentation on articles from *The National Gardener*. (List yearbook pages) Maximum 7 points 1 each _____
7. Outstanding program sent to State Club Program Chairman. (See Awards Brochure on Club Programs. Give Title of program) 10 Pts. _____
8. Concentrated study of one plant or plant genre – at least three complete programs. (No segments. List yearbook pages.) 10 Pts. _____

TOTAL SECTION II POINTS _____

Section II Education Programs – Supporting Evidence:

2. MONTH	PROGRAM	CREDENTIALS	AUTHORITATIVE SPEAKER
JAN			
Feb			
Mar			
Apr			
May			
Sept			
Oct			
Nov			
Dec			

3. Type of printed or mailed Publicity: _____ YRBK A/B Pg. # _____

4. Use Evidence page.

5/ 6. Month	YRBK (A/B)	Pg.#	Lone Star Gardener	National Gardener
Jan				
Feb				
Mar				
Apr				
May				
Sept				
Oct				
Nov				
Dec				

7. Program Title: _____

8. Plant or Genre: _____

Program 1: _____ Month: _____ Pg# _____

Program 2: _____ Month: _____ Pg# _____

Program 3: _____ Month: _____ Pg# _____

Section III Educational Objectives

	Point Value	Points Earned
1. National Judges: (List names in each category. One Category per person)		
a. Judges in good standing (no Emeritus)	2 each	_____
b. Emeritus	1 each	_____
c. Student Judges (minimum of three schools completed)	1 each	_____
d. New National Judges accredited during year	2 each	_____
2. National Flower Show School Instructor: List name in category		
a. Horticulture	2 each	_____
b. Design	2 each	_____
c. Flower Show Procedure	2 each	_____
3. Landscape Design Consultants (List) Number in good standing ____	2 each	_____
New Landscape Design Consultant accredited during year	2 each	_____
4. Gardening Consultants: (List) Number in good standing each ____	2 each	_____
New Gardening Consultants accredited during year	2 each	_____
5. Texas Design Consultants: (List) Number in good standing _____	2 each	_____
New Texas Design Consultants accredited during year	2 each	_____
6. Environmental Consultants: (List) Number in good standing _____	2 each	_____
New Environmental Consultants accredited during year	2 each	_____
7. Attendance of members at any of the following courses for credit or audit. (List names where course is taken and date. Use back page, as necessary)		
a. Flower Show School or Symposium	2 each	_____
b. Landscape Design School	2 each	_____
c. Garden Study Course	2 each	_____
d. Texas Design Seminar	2 each	_____
e. Environmental Studies School	2 each	_____
Total attending all schools (no limit on points)		_____
8. Registration paid by club for students to any of the above. (List)	1 ea.	_____
9. Educational exhibit at a minimum of five meetings. May cover any garden club objective. (Give yearbook pages)	5	_____
10. Members giving programs for own club and/or other clubs or groups on garden-related subjects. (List member name, program given, & to whom. Max. 60 pts)	4 ea.	_____
11. Outstanding horticulture accomplishment of an individual or club	2 ea.	_____
12. Major club project assisting in the establishment of an Arboretum, Garden Center, Botanic Garden, etc. (Describe briefly. See definition of Project, Sect. V)	50	_____
13. Major club participation in maintenance of a Garden Center, Botanic Garden, Arboretum, TGC Inc., Headquarters, etc. (Describe major club participation [not monetary]. [see definition of Project, Sect. V])	50	_____

TOTAL SECTION III POINTS _____

Section III Educational Objective – Supporting Evidence:

- 1. a. _____
b. _____
c. _____
d. _____
- 2. a. _____
b. _____
c. _____
- 3. Number: _____, Names: _____
New: _____
- 4. Number: _____, Names: _____
New: _____
- 5. Number: _____, Names: _____
New: _____
- 6. Number: _____, Names: _____
New: _____
- 7. a. Name: _____ Location: _____ Date: _____
b. Name: _____ Location: _____ Date: _____
c. Name: _____ Location: _____ Date: _____
d. Name: _____ Location: _____ Date: _____
e. Name: _____ Location: _____ Date: _____
- 8. Name _____

- 9. Exhibit Sub: _____ Date: _____ YB: A B Page: _____
Exhibit Sub: _____ Date: _____ YB: A B Page: _____
Exhibit Sub: _____ Date: _____ YB: A B Page: _____
Exhibit Sub: _____ Date: _____ YB: A B Page: _____
Exhibit Sub: _____ Date: _____ YB: A B Page: _____
- 10. Member: _____ Program: _____ To Whom: _____
Member: _____ Program: _____ To Whom: _____
Member: _____ Program: _____ To Whom: _____
Member: _____ Program: _____ To Whom: _____
Member: _____ Program: _____ To Whom: _____
- 11. Member/Club _____ Accomplishment _____

- 12. _____

- 13. List a detailed description on separate pages.

Section IV Youth Program

	Point Value	Points Earned
1. Organize and/or direct or sponsor a High School Garden Club. (pay expenses, furnish counselor and/or dues. Name)	25	_____
2. Work with high school students not in a garden club (describe on facing page)	5	_____
3. Organize and/or direct or sponsor a Junior and/or Intermediate Garden Club (pay expenses, furnish counselor and/or pay dues. Name)	25	_____
4. Work with Junior/Intermediates not in a Garden Club. (Describe on facing page. Campfire, Girl Scouts, etc.)	5	_____
5. Submit Youth Awards for any of the following:		
a. Youth Essay Contest	5 each	_____
b. Youth Sculpture Contest	5 each	_____
c. Youth TGC Poster Contest	2 each	_____
d. Youth SCR Poster Contest	2 each	_____
e. Youth Poetry Contest	2 each	_____
f. U.S. Forestry Service Poster Contest (Smokey Bear, Woodsy Owl)	2 each	_____
6. Sponsor State School Scholarship applicants (name and school)	15 each	_____
7. Contribute to/or participate in a District or local scholarship (see facing page)	5	_____
8. Contribute to State Scholarship Fund amount: \$_____ 1 pt/ea. \$5 _____		
9. Work with Specials (Specials: children or adults who are either emotionally, physically, or mentally handicapped [not a club]) _____	5	_____
10. Encourage and invite a youth group to exhibit in your club flower show (Give evidence of group participation)	10	_____
11. List TGC/SCR/& NGC Youth Awards entered	2 each	_____

TOTAL SECTION IV POINTS _____

Section IV Youth Program – Supporting Evidence:

- 1. Name of Club: _____
Name of Club: _____

- 2. Describe: _____

- 3. Name of Club: _____
Name of Club: _____

- 4. Describe: _____

- 5. a. Name: _____
b. Name: _____
c. Name: _____
d. Name: _____
e. Name: _____

- 6. Name: _____ School: _____

- 7. Explain: _____

- 8. State Scholarship Fund (*see Youth Program*)

- 9. Explain: _____

- 10. Affix evidence to separate pages.

- 11. Award: _____ YB _____
Award: _____ YB _____

Section V – Projects

A. PARTICIPATING PROJECTS: You may count a project if it is either an educational or civic project and if it carries out National or State Objectives. (see definition of project on facing page) Each project may be counted **only once**, if you have counted it in a previous section, you may not count it here again.

Maximum number of points to be earned:

- Count 50 points if your project involved the whole community and was sponsored only by your club.
- Count 25 points if your project involved the whole community and was in cooperation with one or more clubs.
- Count 25 points if project was for the benefit of a segment of your community and sponsored by our club.
- Count 10 points if project or activity was done for a segment of the community and in cooperation with your Council or group of clubs.

	Point Value	Points Earned
1. Sponsor Home & Garden Tour, Seasonal Lighting contest, etc.		_____
2. Sponsor Radio/TV program and/or series of spot announcements		_____
3. Historic Preservation or Restoration		_____
4. Litter/Reclamation/Recycling activity		_____
5. Arbor Day observance		_____
6. Environmental Awareness or Conservation projects		_____
7. Civic Development projects		_____
8. Comprehensive Garden Therapy project		_____
9. Standard Flower Show (one club, state place, date, theme)	125	_____
10. Standard Flower Show w/Council or 2+ clubs (list date, place, theme)	50	_____
11. Horticulture or Design Show (standard rules observed, list place, date and details)	25	_____
12. Community Service projects		_____
13. Gold Star or Blue Star Memorial Marker (describe)	150	_____

B. CONTRIBUTING PROJECTS (Contributions to National and/or State projects)

1. National HQ projects	1 pt/\$5	_____
2. National Land Trust	1 pt/\$5	_____
3. State HQ – Book Listings	1 pt/\$5	_____
4. State HQ projects	1 pt/\$5	_____
5. State Endowment Funds	1 pt/\$5	_____
6. World Gardening	1 pt/\$5	_____
7. National Endowment	1 pt/\$5	_____
8. New NGC, SCR or TGC Life Member from your club (list names)	5 pts/\$5	_____
9. Contributions to a Council, Federation, District, or local org. for a specific community-wide project(s) (list)	1 pt/\$5	_____

TOTAL SECTION V POINTS _____

Section V Participating Projects: A large or major undertaking, especially one involving considerable money, personnel & equipment

ACTIVITY: An activity is a specific deed, action, function, or sphere of action whose direct purpose is to further one or more of NGC, Inc. objectives or the means for accomplishing accepted projects.

1. Project _____ YB: A B Page: _____
2. Project _____ YB: A B Page: _____
3. Project _____ YB: A B Page: _____
4. Project _____ YB: A B Page: _____
5. Project _____ YB: A B Page: _____
6. Project _____ YB: A B Page: _____
7. Project _____ YB: A B Page: _____
8. Project _____ YB: A B Page: _____
9. Project _____ YB: A B Page: _____
 Date _____ Place _____ Theme: _____
10. Project _____ YB: A B Page: _____
 Date _____ Place _____ Theme: _____
 Details: _____
11. Project _____ YB: A B Page: _____
 Date _____ Place _____ Theme: _____
12. Project _____ YB: A B Page: _____
13. Project _____ YB: A B Page: _____
 Details: _____

B. Contributing Projects:

1. National Headquarters Projects

- \$ _____ NGC Books
- \$ _____ National Disaster
- \$ _____ Total divided by \$5 = _____ pts**

2. National Land Trust

- \$ _____ Keystone Heritage Park
- \$ _____ Nature Conservancy
- \$ _____ Plant-a-Tree
- \$ _____ Brookwood Georgetown
- \$ _____ Riverside Nature Center
- \$ _____ Total divided by \$5 = _____ pts**

3. State Headquarters - Book Listings

- \$ _____ HQ. Office Expense
- \$ _____ Bldg. Maintenance
- \$ _____ Gold Book _____
- \$ _____ Silver Book _____
- \$ _____ Friendship _____
- \$ _____ Memorial _____
- \$ _____ President's _____
- \$ _____ Total divided by \$5 = _____ pts**

7. National Endowment

- \$ _____ National Endowment

4. State Headquarters Projects

- \$ _____ Arbor Day
- \$ _____ Birdseed Fund
- \$ _____ Total divided by \$5 = _____ pts**

5. State Endowment Funds

- \$ _____ State Endowment
- \$ _____ Blaschke Lndscpe Endowment
- \$ _____ Durrett Endowment
- \$ _____ Simmers Endowment
- \$ _____ Sivess Scholarship
- \$ _____ Total divided by \$5 = _____ pts**

6. World Gardening

- \$ _____ Brookwood Community
- \$ _____ Camp Tyler
- \$ _____ Texas A&M Forest Svc
- \$ _____ Seeds for Life
- \$ _____ Fort Parker State Park
- \$ _____ Gardens at TX A&M
- \$ _____ Total divided by \$5 = _____ pts**

- \$ _____ Total Divided by \$5 = _____ pts**

8. New NGC, SCR, TGC Life Members: _____
9. Projects _____ Total: \$ _____ ÷ \$25.00 = _____ pts.

Section VI Activities

	Points Value	Points Earned
1. Hostess to Area or Zone (not Federation) meeting during year. (List date and location)	50 ea.	_____
2. Hostess to District, State, Region or National meetings during the year. (List date & location)	75 ea.	_____
3. Members who serve on garden-related committees in the community such as Parks and Recreation, Tree-Awareness, Extension Horticulture, etc. (Write name of member and committee serving on)	10 ea.	_____
4. Members who serve as officers or chairmen of: Council, District, State, Region, and/or National. (Judges Council, Landscape Design, Consultants, Gardening Consultants, Texas Design Consultants, and Environmental Consultants) Members may serve on many levels. (list names and positions at each level held)	2 ea.	_____
5. Club workshops (Design, Horticulture or any phase of garden club work. List types and pages of yearbook.)	3 ea.	_____
6. Pilgrimage to some point of interest related to garden club work. (State or National Parks; Forest, Refuges, Botanic Gardens, etc. List where and when. Limit of 10 points)	5 ea.	_____
7. Wildflower identification – explain what type; tour to see them growing or cut specimen for identification purposes.	3 ea.	_____
8. Plant exchange, potting plants for members to sell (2 pts. each project or activity)	2 ea.	_____
9. Activities such as teas, anniversary, etc.	5 ea.	_____

Total points Section I _____
 Total points Section II _____
 Total points Section III _____
 Total points Section IV _____
 Total points Section V _____
 Total points Section VI _____

GRAND TOTAL POINTS ALL SECTIONS _____

CLUB RATING EARNED _____

Section VI Activities – Supporting Evidence:

- 1. Meeting _____ Date _____ Location _____
Meeting _____ Date _____ Location _____
- 2. District Meeting _____ Date _____ Location _____
State Meeting _____ Date _____ Location _____
Regional Meeting _____ Date _____ Location _____
National Meeting _____ Date _____ Location _____
- 3. Member: _____ Committee _____
Member: _____ Committee _____
Member: _____ Committee _____
Member: _____ Committee _____
Member: _____ Committee _____
Member: _____ Committee _____
Member: _____ Committee _____
- 4. Member: _____ Committee _____ Level: _____
Member: _____ Committee _____ Level: _____
Member: _____ Committee _____ Level: _____
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Member: _____ Committee _____ Level: _____
Member: _____ Committee _____ Level: _____
Member: _____ Committee _____ Level: _____
Member: _____ Committee _____ Level: _____
- 5. Workshop: _____ YB: A B Page: _____
Workshop: _____ YB: A B Page: _____
Workshop: _____ YB: A B Page: _____
Workshop: _____ YB: A B Page: _____
- 6. Pilgrimage _____ Date: _____ YB: A B Page: _____
- 7. Type/Purpose _____ Date: _____ YB: A B Page: _____
- 8. Activity _____ Date: _____ YB: A B Page: _____
Activity _____ Date: _____ YB: A B Page: _____
Activity _____ Date: _____ YB: A B Page: _____
- 9. Activity _____ Date: _____ YB: A B Page: _____
Activity _____ Date: _____ YB: A B Page: _____

