

**2023-2025**

**Texas Garden Clubs, Inc**

**TGC Awards Brochure**



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**AWARDS BROCHURE**

*Published for the Members of  
Texas Garden Clubs, Inc*



FOR QUESTIONS CONTACT:

**Linda Love**

TGC Vice-President of Awards  
3920 Sleepy Lane | Dallas Texas 75229

**(214) 803-5041 | [ljflove@aol.com](mailto:ljflove@aol.com)**

TGC HEADQUARTERS INFORMATION:

**Texas Garden Clubs, Inc.**

3111 Old Garden Road | Fort Worth, TX 76107

**(817) 332-6602 | [tgcoffice@aol.com](mailto:tgcoffice@aol.com)**

# AWARDS BROCHURE

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**NATIONAL GARDEN CLUBS, INC. AWARDS**

<http://gardenclub.org>

**SOUTH CENTRAL REGION AWARDS**

<https://scrgardenclubs.org/>

## **TEXAS GARDEN CLUBS, INC. AWARDS BROCHURE**

This brochure lists awards offered by Texas Garden Clubs, Inc. Member Garden Clubs, Councils, and Affiliates are encouraged to apply for awards. TGC chairman explained that “Receiving a prestigious TGC award is one of the highest honors to be achieved. Recognition creates pride and encourages members to further their efforts.” The excellent work of our clubs and members should receive recognition by fellow members at District, State levels.

To be eligible to apply, garden clubs Councils/Foroums Federations must be federated with Texas Garden Clubs, Inc. and and Plant Societies must be Affiliate Members. Individuals must be members of a federated garden club.

Most awards are submitted through the Districts for competition; and, if eligible, the awards are forwarded to State. If a National Award is offered **it must go through District and State; and**, if the award is eligible, then the award will be forwarded to the National Chair for further competition.

The emphasis of this brochure is to encourage clubs to compete for awards – for competition brings spirit and pride and to prepare those eligible awards to meet the requirements for State and NGC awards.

**Texas Garden Clubs** also offers some awards exclusively for our organization. These state awards are titled with “TGC’ and are found in **this Awards Brochure**. Changes in TGC awards are published in *the Lone Star Gardener*... revisions are made available from TGC Headquarters and can be added to brochure. Separate brochures are available from TGC Headquarters: Club Programs, Club Ratings, Flower Shows, Scrapbooks, and Yearbooks, are more detailed in preparing and judging these specific awards. Youth Awards are also covered in more detail in a separate brochure.

**National Garden Clubs Rules and Awards** are on the NGC Website [www.gardenclub.org](http://www.gardenclub.org)

**South Central Region Awards** are on the SCR Website [www.scrgardenclubs.org](http://www.scrgardenclubs.org)

## NATIONAL GARDEN CLUBS, INC. AWARDS RULES 2023

### AWARDS YEAR

January 1 to December 31 annually. This applies to all projects submitted with application form. All awards may be presented annually, if merited. Any exceptions will be noted.

### ELIGIBILITY

1. Only National Garden Clubs members are eligible to apply for NGC awards unless otherwise stated in the award description. Members are: member garden clubs, groups of member clubs, State Garden Clubs, NGC Regions, and individual members of garden clubs. Junior, Intermediate, High School Garden Clubs, Individual Youth must be eligible for specific NGC awards. National Affiliates, Affiliate members and International Affiliates are eligible to apply for awards as noted.
2. Dues to District and TGC must be current to be eligible for awards.
3. When the same project is eligible for more than one award, submitting exact duplication of books of evidence is **not** acceptable. (Each award should be written with supporting data focused on that award.)

### DEADLINES\*\*\*

1. Unless otherwise stated in awards description, awards are submitted to District Chair **to arrive by November 1.**
2. Unless otherwise stated, eligible awards are submitted by District Chair to corresponding State Chair **to arrive by December 1. (District Chairs, do not delay. The State Chair has very little time.)**
3. Unless otherwise stated, awards eligible for NGC awards are submitted by **the State Chair to TGC Vice President-Awards to arrive by December 15.**
4. **TGC Vice President-Awards** submits eligible awards to NGC Awards Chair to arrive no later than January 15. **(Awards received after judging deadline shall not be considered.)**

### APPLICATION FORMS

**NGC has a NEW application form and procedure for applying for awards.** The application form contains topics to be addressed along with any supporting photographs. A cover sheet has been added showing all pertinent award information. This page is not included in the three (3) page limit for the application.

1. There is a three (3) page limit for the application itself (not including the cover sheet), using only the front of the page. Exceptions noted.
2. Binders and vinyl sheet protectors are no longer required or allowed. Exceptions noted.
3. Applications will not be returned. Exceptions noted.
4. Applications may be submitted electronically to the State Awards Chair and National Awards Chair where applicable.
5. Forms are available on the NGC website, [www.gardenclub.org](http://www.gardenclub.org), and from State Awards Chair, IA Awards Chair, Flower Show Achievement Awards Chair, or Award of Excellence Chair.
6. Awards of Excellence and Flower Show Achievement Awards each have application forms of their own. These forms do not have the three (3) page limit.

## PROCEDURE FOR APPLYING AND DEADLINES

### APPLICANTS:

1. Complete the application form. Submit the original form new Cover Sheet plus (3 pages) to District Awards Chair to forward to State Chair who will forward to TGC Awards Chair by the deadline set by your state. **If submitting by mail, include original and 1 copy.**
2. When the same project is eligible for various awards, submitting exact duplication of the application is **not acceptable**.
3. You should keep a copy of the completed application for your records.
4. **YEARBOOKS** – complete the necessary information on the NGC application form. **Do not answer the questions.** Firmly clip 1 copy of the completed application form to the inside front cover (send only 1 yearbook).
5. **PUBLICITY PRESS BOOKS** – complete the necessary information on the NGC application form. Do not answer the questions. Prepare a Book of Evidence. No limit on number of pages. Submit to your District Awards Chair to forward to State Awards Chair who will forward to TGC Vice President-Awards by deadline set by your state.
6. **PUBLICATIONS** - Submit entry in an envelope with one Application Form secured to and enclosed inside envelope if sending by mail. Electronic submissions permitted. Submit entries to District Awards Chair to forward to State Awards Chair who will forward to TGC Vice President-Awards by deadline set by your State.

### NUMBER OF APPLICATIONS

Garden Clubs: one application for each size category (based on membership) for each award may be submitted for evaluation to the NGC Awards Committee. State Garden Clubs: one application for any award category may be submitted for evaluation to the NGC Awards Committee. Note: entry limitations on Awards for Flower Show Achievement Awards.

### CATEGORIES BY SIZE

**Garden Club** applications shall be judged according to size determined by number of members on whom NGC and state dues are paid, including Active, Associate, Inactive, Honorary, etc.

Small club 1 - 20 members or less

Large club - 51+ members

Medium club 21-50 members

**State Garden Clubs** applications shall be judged according to size determined by number of members on whom NGC dues are paid, including garden club members, Affiliates, State Life Members, etc.

**Small state – 1-55 Clubs**

**Large state – 150+ Clubs**

**Medium state – 56- 149**

**Clubs**

### TROPHIES, MONETARY AWARDS, CERTIFICATES OF MERIT

Trophies and/or monetary awards shall be awarded to highest scoring entry among all applicable categories. The winner of a trophy(ies) or monetary award is determined from first place entries in each category. (must score 90 or more to be awarded first place recognition). Certificates of Merit shall be presented to overall winners. Runners-up receive Certificates of Commendation (by category/size/type), and other award submission receive Certificates of Appreciation. Awards and Certificates shall be presented at the NGC Convention.

## **A BOOK OF EVIDENCE**

Should be prepared for the following only:

Flower Show Achievement Awards (10 pages – 20 surfaces front & back)

Publicity Press Book (no limit on number of pages)

Member Award of Honor, (not to exceed three pages)

Information for preparing a Book of Evidence for the above may be found in guidelines that follow in this Brochure..

## **SCALE OF POINTS FOR ALL NGC AWARDS:**

(exceptions: Promotions, Publication, Yearbooks, Flower Show Achievement Awards, Publicity Press Books, Website, as noted:

**NGC Awards Program General Scoring  
Rubric Awards Form #3 is a fillable form  
on the NGC web page**

**Photocopies are permitted**



**CURRENT** NGC Award Application Forms (2023)  
are on the NGC Website under Award Forms.

[www.gardenclub.org](http://www.gardenclub.org)

**PROCEDURE FOR PREPARING BOOK OF EVIDENCE for ELECTRONIC OR  
MAIL SUBMISSION OF AWARDS FOR TGC**

1. **CARD – for TGC information only:** Prepare 3 x 5 card and paper clip to award applications – TGC Vice President Awards will remove if award is submitted to National. List the following information:  
**Award Number/Name (class if any)** (example – TGC Community Service)  
**Name of Club, City, District, Club Rating** (Gold, Silver, Bronze, Green)  
**Number of Members,**  
**Name, Address, Telephone No. & Email of Current President**  
**Dates TGC and District dues paid.**
2. Submit award entries to appropriate District Chair, unless otherwise noted in awards description. Council/Forum/Federation and Districts send entries directly to appropriate TGC Chair.
3. If your District doesn't have a Chair that corresponds with each award, send your award to your District Awards Chair. **All awards must go through District first – no exceptions other than those listed in #2.**
4. Do not hesitate to call or email your District or TGC Vice President of Awards for information.
5. **POSTAGE:** Include enough postage for the award to be sent by the District Chair to the State Chair, then to the TGC Vice President-Awards and then to the NGC/National Chair, if the award qualifies. **Do not send cash.** Any unused postage will be returned. Enclose postage in an envelope with your club's name and paper clip to binder. (Please send small denomination stamps rather than one \$3.00 stamp). If digital application no postage is necessary.
6. **RETURN OF AWARD:** Awards that are ineligible to be submitted for state competition will be returned to the clubs at **Spring District Conventions**. Awards submitted for State and National competition will be returned to District Directors at **Spring TGC Convention**.
7. **TEXT OF AWARD:**
  - A. Make sure that the text and the photos show the extent of the club's work. Organize materials that tell a story of the project from beginning to end. Be descriptive – give word pictures of the project. Explain who, what, when, where, why.
  - B. In the text, address "Fulfillment", "Scope", "Prior Planning", "Benefit."
  - C. Give number of member participation in the project and how goals reached. Club participation is important; 2 members doing all the work is not a club project.

8. Supporting data must be focused on this particular award. Cut news articles photos neatly. Cut or arrange news articles where there will be no foldouts; use rubber Cement to attach photo(glue sticks hold paper but do not hold stiff photos well); underlins or highlight key information in a lengthy article. It is okay to photocopy except for Publicity Press Book.
9. Neatness is important. Use even and liberal margins. Number the pages. Proofread carefully.
10. Follow all the rules in preparing the Book of Evidence. **Don't miss out on 1<sup>st</sup> place because you forgot required information.**

### **CLASSIFICATION FOR GOLD, SILVER, BRONZE, GREEN & AFFILIATE CLUBS**

#### Division I – single member clubs

Small 1 –20 members  
Medium 21-50 members  
Large 51+ members

#### Division II - Groups of Clubs, Councils, Districts, Federations

Small 1 – 55 clubs  
Medium 56 - 149 clubs  
Large 150 + clubs

#### Division III – Affiliate Clubs

## GUIDELINES FOR JUDGING AWARDS

1. Immediately upon receipt of awards, check to be certain each is entered in the correct category. The 3 x 5 card will be removed by the TGC Vice President of Awards Chair.
2. Secure a panel(s) of a minimum of 3 judges; some may be specialists in the field related to the award rather than all garden club members.
3. Be certain the panel understands the award rules, description, and Scale of Points. If entry is not worthy, award should be withheld. Clarify if there is a rule violation that removes the application from consideration.
4. Winners must be kept secret until after awards presentation.
5. Do **not** write on pages in Book of Evidence; use the comment sheet.
6. Do **not** deduct points for anything not specifically in the Scale of Points. If points are deducted for omission, be sure the omission was not inadvertently overlooked by the panel.
7. Comments are required and should **encourage and educate**. Start with complimentary remarks before explaining how application can be improved. Give careful thought to wording; comments should help club when sending in their next application. Explain why points are deducted.
8. The Standard System of Awarding is used:

First Place	90 or above	Second Place	85 or above
Third Place	80 or above	Honorable Mention	75 or above
9. Please, **no tie scores can be awarded**. Only one First Place, one Second, one Third, and then all awards scoring over 75 are awarded Honorable Mention. (ex. First Place could score 99, Second 93, Third 84, HM 81, and HM 79. If there is only one entry with a score of 80, it would receive Third Place). If scores are too close, OK to allow ties on honorable mentions.
10. District Chair: send **first place** entry in each size category to State Chair and **list** all others that score 95 or above, on report form to State Chair.

### **DIVISION I – Single Member Clubs**

Small club – 1-20      Medium club - 21-50 members  
Large club – 51+ members

### **DIVISION II – Groups of Clubs, District, Council and Forums**

Small 1 – 55 clubs    Medium 56 - 149clubs    Large 150+ clubs

### **DIVISION III – Affiliates**

11. Do not mail awards that are not eligible for state awards to state chairs or TGC VP Awards. Each District's procedure may vary; Books of Evidence and entries are usually returned to the member clubs at the District Spring Convention or by using the enclosed postage.
12. Do not mail awards that are not eligible for NGC awards to TGC Vice President of Awards Chair. TGC Chairs bring the Books of Evidence to the TGC Spring Convention. At the conclusion of the convention, the awards are collected by District Directors to return to the member clubs.
13. **DEADLINES ARE IMPORTANT!** Awards must be forwarded promptly from District to State as State Chairs have little time to forward eligible entries to the TGC Vice President Awards. Entries must arrive by December 15 to TGC Vice President Awards to be considered! The TGC Vice President Awards Chair must process and mail the awards to the NGC Awards Chair no later than **January 3** to be assured of on time arrival.

## **NON-COMPETITIVE AWARDS**

### **AWARD OF DISTINGUISHED SERVICE**

A non-competitive award presented by local garden clubs to businesses, industrial establishments, schools, youth clubs, civic organizations, etc. who are not affiliated with a garden club, for on-going or completed projects. Award Certificate #5234 may be obtained from NGC Member Services.

### **MEMBER AWARD OF HONOR**

May be awarded to one member in each region whose volunteer efforts during a period of five or more years, has made outstanding contributions to club and community, in one or more of the following areas: civic development, horticulture therapy, youth activities, conservation, landscape design, horticulture, floral design, or all around excellence.

Eligibility: any member of a State Garden Club, who has never been a member of NGC Board of Directors. Entries are submitted to TGC Vice President Awards by January 1. The TGC Vice President Awards forwards one entry to Regional Awards Chair by February 1. Region forwards one entry to National Chair by February 20. The eight Regional Winners will receive an NGC Certificate and be recognized in The National Gardener.

Obtain application and complete information from NGC Member Award of Honor Chair.

### **CONTRIBUTING AWARDS**

An Award of Appreciation is offered for \$20.00 and above contribution. All donation checks are to be made payable to "Texas Garden Clubs, Inc." The deadline for contributions is February 1 (except Arbor Day). Send all monies to TGC Headquarters, 3111 Old Garden Road, Fort Worth, TX 76107-3498. Include: Club's Name, President's or Treasurer's Name and Address, and District Number. Specify fund/s. Memorial Donations: include Name and Address of family for acknowledgement of donation. Following the February 1 deadline, the Office Manager will notify District Director, appropriate State Chair and State VP of Awards of contribution/s.

### **ARBOR DAY FUND**

An Award of Appreciation will be presented for contributions of \$20.00 or more to further promote Arbor Day Celebration held by Texas Garden Clubs, deadline January 15.

### **TGC – 9 INA BRUNDRETT ACHIEVEMENT AWARD FOR SPONSORING YOUTH POETRY. ENVIRONMENTAL AND U.S. FORESTRY POSTER CONTESTS**

#### **Submit to District Youth Chairman by November 1**

A Texas Garden Clubs Award Certificate and a \$25.00 cash award may be presented to the state 1<sup>st</sup> place winning Sponsoring Club, \$20.00, to the 2<sup>nd</sup> place, \$15.00 to the 3<sup>rd</sup> place and \$10.00 to Honorable Mention winners. The following scale of points will be used for the youth contest winners:

1<sup>st</sup> Place -5 pts

2<sup>nd</sup> Place – 4 pts

3<sup>rd</sup> Place – 3 pts

HM – 1 pt

## **BOOK LISTINGS**

### **FRIENDSHIP BOOK**

An award will be presented to each club listing 100% members with State Friendship Book Chair. A duplicate list with a check for \$1.00 per member is to be sent to TGC Headquarters.

### **GOLD & SILVER BOOKS**

An award will be presented to a club contributing \$50.00 for the Gold Book or \$35 for the Silver Book. Include name and address of individual being honored with check to TGC Headquarters.

### **PRESIDENT'S BOOK**

An award will be presented to all clubs honoring the club's president by contributing \$20.00 to this fund. The President's name will be listed in the book. Include name and address of president being honored with check to TGC Headquarters. Clubs that have listed all presidents since the club's federation with TGC Inc. will be eligible for an additional award – 100% Presidents Book by notifying TGC Presidents Book Chairman.

### **TGC HEADQUARTERS BIRDSEED FUND**

An award will be presented for contributions of \$20.00 or more to purchase birdseed for feeders at Headquarters in Fort Worth.

### **TGC LIBRARY AND LIBRARY FUND**

An award will be presented for contributions of a book for the TGC Library at Headquarters or for contributions of \$20.00 or more for fund to purchase books.

### **TGC SCHOLARSHIP FUND**

#### **separate check required**

Scholarships are available to college level students (Junior, Senior, or Postgraduate) enrolled in study of Horticulture, Floriculture, Landscape Design, Conservation, Forestry, Botany, Agronomy, Environmental and allied subjects. Only the interest earned may be used. An award will be presented for contributions of \$20.00 or more.

### **INA BRUNDRETT SCHOLARSHIP FUND**

#### **separate check required**

Scholarships are available to college level students (Junior, Senior, or Postgraduate) enrolled in study of Horticulture, Floriculture, Landscape Design, Conservation, Forestry, Botany, Agronomy, Environmental and allied subjects. Only the interest earned may be used. An award will be presented for contributions of \$20.00 or more.

### **FRANCES ELLIS SCHOLARSHIP FUND**

#### **separate check required**

Scholarships are available to college level students (Junior, Senior, or Postgraduate) enrolled in study of Horticulture, Floriculture, Landscape Design, Conservation, Forestry, Botany, Agronomy, Environmental and allied subjects. Only the interest earned may be used. An award will be presented for contributions of \$20.00 or more.

### **TGC HEADQUARTER ENDOWMENT FUND**

#### **separate check required**

The Endowment Fund was established as a source of income to maintain TGC Headquarters. Only the interest earned may be used. Donations to this fund are added to the permanent portion of this fund. An award will be presented for contributions of \$20.00 or more.

### **SUE ANN DURRETT ENDOWMENT FUND**

#### **separate check required**

The Sue Ann Durrett Endowment Fund was established as a source of income to maintain TGC Headquarters. Only the interest earned may be used. Donations to this fund are added to the permanent portion of this fund. An award will be presented for contributions of \$20.00 or more.

### **JACKI SIMMERS ENDOWMENT FUND**

#### **separate check required**

The Jacki Simmer Endowment Fund was established as a source of income to maintain TGC Headquarters. Only the interest earned may be used. Donations to this fund are added to the permanent portion of this fund. An award will be presented for contributions of \$20.00 or more.

### **BLASCHKE LANDSCAPE ENDOWMENT FUND**

#### **separate check required**

The Renee Dhossche Blaschke Landscape Endowment Fund was established as a source of income to maintain the landscaping at TGC Headquarters. Only the interest earned may be used. Donations to this fund are added to the permanent portion of this fund. An award will be presented for contributions of \$20.00 or more.

### **NATIONAL LAND TRUST**

**KEYSTONE HERITAGE PARK – EL PASO** TGC has adopted Keystone Heritage Park as a conservation/environmental project. Keystone is diminishing wetlands are adjacent to an archeological site of an ancient Native American village. The plans for the park include continued excavation of the village, restoration of the wetlands, replanting of native flora and restocking native crustaceans and fish. There will also be botanical gardens (desert, aquatic and riparian), establishment of wildlife rehabilitation release center, and educational opportunities for children and visitors. An award will be presented for contributions of \$20.00 or more to this project.

**NATURAL DISASTER** Funds forwarded to National Garden Club, Inc. to be used to help our “Sister States” that have suffered a disaster following a tornado, hurricane, forest fire, flood and/or any other “natural disaster”. An award will be presented for contributions of \$20.00 or more to this project.



### **RIVERSIDE NATURE CENTER**

Located in Kerrville on the Guadalupe River is the Riverside Nature Center, a study and research center for students to learn about birds, butterflies and native Texas Habitat. Self-guided trails of NATIVE Texas trees, wildflowers, grasses and cacti are labeled for identification and study. An award will be presented for contributions of \$20.00 or more to this project.

**THE NATURE CONSERVANCY OF TEXAS** As a National Land Trust project, Nature Conservancy of Texas protects diverse areas: Clymer Meadow, Sandylands Preserve, Barton Creek, Mad Island, Dolan Falls, Chihuahua Woods, Davis Mountains and others within the state. Donations are necessary to purchase and maintain land and wildlife corridors. An award will be presented for contributions of \$20.00 or more.

### **WORLD GARDENING**

**BROOKWOOD COMMUNITY** TGC has adopted The Brookwood Community, in the Houston area, as a State Garden Therapy Project. Brookwood is a community for functional adults, organized to provide citizens campus housing , an opportunity for development of productive job skills, experience in contributing to self-sufficiency, and social and spiritual growth. Brookwood is self-supporting; through worksite training, citizens learn vocational skills to generate operating revenue for their community. Garden Club volunteers in the Houston area assist in horticulture/greenhouse training. Greenhouse grown plants and handcrafts produced at Brookwood are retailed in local stores providing further financial support. An award will be presented for contributions of \$20.00 or more to this project.

**BROOKWOOD IN GEORGETOWN (BiG)** To provide an educational environment that creates meaningful jobs, builds a sense of belonging and validates dignity and respect for adults with disabilities. An award will be presented for contributions of \$20.00 or more to this project.

**THE GARDENS AT TEXAS A&M UNIVERSITY** To support Texas A&M project to restore, preserve and develop the West Campus Greenway into a public garden and greenway to conduct formal teaching, research and extension/outreach activities. An award will be presented for contributions of \$20.00 or more to this project.

**SEEDS FOR LIFE** Is a joint project between TGC Inc., Instituto Tecnológico de Mazatenango and SOS Guatemala to provide seeds to the needy and teach them how to plant, cultivate and harvest those seeds. An award will be presented for contributions of \$20.00 or more.

**TEXAS FOREST SERVICE** Monies given will be sent to the Texas State Parks and Wildlife Dept. to replant trees destroyed by fire. An award will be presented for contributions of \$20.00 or more.

**CLUB RATINGS**  
**submit to TGC Club Rating Chairman by November 1**

There are only two requirements for garden clubs to be members of Texas Garden Clubs, Inc. 1) hold regular meetings 2) pay state dues. Club Ratings measure the quantity and quality of a club's projects and activities. Club Rating is considered when applying for many awards. Garden Club of the Year is awarded by rating. Club Rating is based on club's work listed in the completed application with the final decision made by the Club Ratings Chair and Committee.

Club Rating Application is available from TGC Headquarters for \$2.00 plus \$1.00 postage or on the TGC website. Completed application is enclosed in two-pocket theme binder with yearbook or yearbooks, which cover calendar year. If submitting two yearbooks, mark "A" and "B" and when referring to yearbook pages indicate A and B in text. Paper clip 3 x 5 card with state information to cover.

**GREEN CLUB RATING**

No application is required.

**BRONZE CLUB RATING**

No application is required. Club must:

1. Hold at least seven programs annually on gardening or related subjects, which reflect objectives of TGC and NGC.
2. Have one authoritative speaker annually on some phase of garden related work (plant specialist, horticulturist, nurseryman, floral designer, Flower Show Judge, landscape specialist, Landscape Design Consultant, Garden Study or Environmental Consultant)
3. Publish a yearbook, handmade or professionally printed.
4. Have bylaws, which comply with TGC Bylaws, based on Roberts Rules of Order.
5. Have annual informative display open to guests. May be Standard Flower Show or Horticulture, Design, or Specialized Plant Display. Display, if judged, should meet requirements in Handbook for Flower Shows.

**SILVER CLUB RATING**

**Clubs must apply annually** using Club Rating Application. Silver Rating requires at least 200 points earned in four sections.

**GOLD CLUB RATING**

**Clubs must apply annually** using Club Rating Application. Gold Rating requires at least 400 points earned in all sections. Without a Standard Flower Show, a Gold Rating requires 500 points earned in all sections.

**TGC AWARDS OF EXCELLENCE**

An award will be presented to the Gold Club with the most points earned.

An award will be presented to the Gold Club that averages the most points per member.

An award will be presented to the Silver Club with the most points earned.

An award will be presented to the Silver Club that averages the most points per member.

**TGC CLUB SERVICE AWARD**

**Submit to District Awards Chair by November 1**

This participation award is non-competitive and measures garden service in keeping with National Garden Clubs objectives to the community by a member garden club. Points are earned for services rendered not extensive enough in any one instance to apply for a competitive award, or for which no competitive award is available. Do not list any This participation award is non-competitive and measures garden related service for which another award has been applied. Fill out form below and give supporting explanation, documentation by section and by letter on a separate page. No binder, Table of Contents, or Summary necessary.

SILVER AWARD - 50 PTS      GOLD AWARD - 100 PTS      CITATION - 150 PTS

**SECTION I PARTICIPATING SERVICE**

A. Garden related service to residents in nursing homes, retirement centers, hospitals, or those with other disabilities. (Examples: taking gifts, flowers, plants; special parties; giving garden related programs)

20 points each event      Events x \_\_\_\_\_ = \_\_\_\_\_ pts.  
1 point for each \$5 of club funds spent      Spent x \$ \_\_\_\_\_ = \_\_\_\_\_ pts.

B. Garden related service to other community organizations. (Example: decorating for civic functions or civic buildings, furnish flowers or plants, etc.)

25 points each event      Events x \_\_\_\_\_ = \_\_\_\_\_ pts.  
1 point for each \$5 of clubs funds spent      Spent x \$ \_\_\_\_\_ = \_\_\_\_\_ pts.

C. Garden related volunteer hours given by members, such as working at plant clinics or fairs, litter control projects, giving horticulture or flower arranging workshops or classes, serving on park boards, giving garden related programs to other organizations. Give description of service, to whom given, name of member/s and number of hours.

2 points per hour      #Hours \_\_\_\_\_ x 2 = \_\_\_\_\_ pts.

D. Small civic plantings or landscape projects not covered by other awards.

25 points each project      Projects x \_\_\_\_\_ = \_\_\_\_\_ pts.

2 points for each \$10 of clubs funds spent      Spent x \$ \_\_\_\_\_ = \_\_\_\_\_ pts.

E. Working with youth (not in garden clubs). Give name of group and description of project

25 points each project      Projects x \_\_\_\_\_ = \_\_\_\_\_ pts.

**SECTION II GARDEN RELATED CONTRIBUTIONS FROM CLUB FUNDS**

A. Money donated for garden related projects (in community or elsewhere) not already covered by any other award, do not include your club's part in Council projects. Must meet criteria of NGC objectives, not just contribution to any community organization, no matter how worthy their cause.

1 point for each \$10 given      Amount \$ \_\_\_\_\_ = \_\_\_\_\_ pts.

B. Scholarships: Include scholarships given by club, or given to other scholarship funds (except TGC Scholarship Fund for which other recognition is given). Contributions to District scholarships may be included. State to whom scholarship funds are given.

1 point for first \$100 or fraction thereof, and  
1 additional point for each \$100 or fraction thereafter      Amount \$ \_\_\_\_\_ = \_\_\_\_\_ pts.

**Total Points**      \_\_\_\_\_ pts.

## **MEMBERSHIP AWARDS**

### **CLUB MEMBERSHIP EXTENSION AWARD OF APPRECIATION**

Shall be awarded by TGC to each club sponsoring a new club during the calendar year.

### **NGC MEMBERSHIP CERTIFICATES**

**submit applications to TGC Vice President/Membership**

**Member Extension Certificates** are presented to clubs that gain more members than they lose.

**20 Year Individual Membership Certificates** Recognition of individuals who have served a garden club for 20 years may be requested from NGC in St. Louis by the garden club.

**50 Year Garden Club Certificates** A state may request these certificates from NGC for clubs that qualify.

**National Certificate for Sponsoring a New Club** TGC VP/Membership obtains these certificates from NGC Membership Chair. May be presented to an individual or a club. Only one certificate available for each new club sponsored.

### **MARY LOUISE MICHIE AWARD**

**TGC Membership Extension Award of Excellence – The Mary Louise Michie Award** of \$100 may be awarded to the District organizing the greatest number of new clubs during the calendar year.

### **JEAN MILLS STATE MEMBERSHIP EXTENSION AWARD**

An award of \$50.00, donated by Jean Mills, may be presented to the club with the greatest numerical increase in membership. Clubs must file a Membership Extension Application to be eligible for this award. Extension forms are available (see top of next page) and all applications are made through TGC Vice President/Membership.

\*\*    \*\*    \*\*    \*\*    \*\*    \*\*    \*\*    \*\*    \*\*    \*\*

**TGC MEMBERSHIP EXTENSION APPLICATION**

Membership Extension Application must be approved by TGC VP/Membership.

Applications must be received by TGC VP/Membership by January 15.

**NAME OF CLUB** \_\_\_\_\_ **DISTRICT** \_\_\_\_\_

print in exact manner to appear on certificate

Paid Membership January 15 (current year) \_\_\_\_\_

Paid Membership December 31 (current year) \_\_\_\_\_

**SIGNED** \_\_\_\_\_

(Club President)

**ADDRESS** \_\_\_\_\_

**CITY** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP** \_\_\_\_\_

\*\*    \*\*    \*\*    \*\*    \*\*    \*\*    \*\*    \*\*    \*\*    \*\*

**SCHOLARSHIPS**

**submit to Vice President/Scholarship to arrive by October 1  
use approved forms available from Vice President/Scholarship**

Cash grants from interest earned on Scholarship Funds shall be awarded annually to college students to attend an accredited school of their choice. Award certificates honoring Mary Badham Kittel, Bess Buchanan, Florence H. Thomas, Nellie Day Trigg, Hazel Raska, Ethel Spears, Bea Dooley, Dotty Sivess, Ina Brundrett, Frances Ellis and William and Lucy Hendy will be presented.

**PURPOSE** - To encourage the study of Horticulture, Floriculture, Landscape Design, Conservation, Forestry, Botany, Agronomy, Environmental and allied subjects.

**QUALIFICATIONS AND REQUIREMENTS** - Students must be a resident of Texas. Students must be a College Junior, Senior or Graduate Student at the time of application with an overall scholastic record of not less than B average (3.25). Majoring in one of the fields listed above. Relatives of NGC members are eligible provided all other requirements are met.

**APPLICATIONS** - Forms are available from the VP/Scholarship. Applications must be mailed by Certified Mail to the VP/Scholarship to arrive by October 1 each year. Do not use folder or staples, all papers must be loose for duplication of application for the judges. Districts must set an earlier deadline. Districts may offer their own scholarships; candidates receiving district scholarships may be submitted for state scholarships.

**NGC SCHOLARSHIPS** – National Garden Clubs, Inc. scholarships are available to undergraduate and graduate students in horticulture and related subjects. Applications must be submitted by the State. Texas Garden Clubs may submit one application; the Vice President Scholarship shall forward the winning Texas application.

**JUDGING** – Applications are judged by a panel of judges using the following Scale of Points.

**SCALE OF POINTS**

<b>ACADEMIC RECORD</b>	40
<b>CHARACTER</b>	40
<b>FINANCIAL NEED</b>	15
<b>RECOMMENDATIONS</b>	5
<b>TOTAL POINTS</b>	<b>100</b>

## **GARDEN CLUB OF THE YEAR AWARD**

Presidents Report required for the year.

One GARDEN CLUB OF THE YEAR AWARD of \$100.00 shall be presented to the garden club scoring the most points in the Awards Year. Fifty dollars (\$50.00) will be awarded to the most outstanding garden clubs in each of the other three (3) club rating categories (Gold Silver, Bronze, Green).

The award is determined by the following point system:

### **Competitive Awards**

1 <sup>st</sup> Place	6 pts
2 <sup>nd</sup> Place	5
3 <sup>rd</sup> Place	4
HM Place	3

### **Non-competitive Awards and Contributions**

Gold Club Rating	6 pts
Silver Club Rating	5
Club Service Citation	6
Club Service Gold Award	5
Club Service Silver Award	4
Slide/Video Program Donation	6
Sponsor New Garden Club	6
Sponsor New Youth Club	6
Sponsor Speech, Essay or Poster Contestant/s (2 pts per grade)	2
Membership Extension	2
100% Friendship Book	2
100% Presidents Book	2
All other non-competitive includes cash contributions, per \$10 (6 points maximum per project with an overall cap of 30 pts maximum, matched by 30 pts from competitive/non-competitive awards to be considered for Garden Club of the Year)	2

**Garden Club of the Year**

6 pts



## COMPETITIVE AWARDS

### TGC ARBOR DAY

**submit to District Arbor Day Chair by November 1**  
**subdivide by Club Rating - Gold, Silver, Bronze, Green**

The Arbor Season in Texas is the third Friday in January through the fourth Friday in April. Arbor Day may be observed anytime during this period. This may be a new or continuing project. Select site such as public building, highway or esplanade, school, and choose tree with landscape design in mind. Involve other civic groups and seek publicity where possible. Include Mayor and other public officials, youth, park department, etc. Program suggestions: invocation, welcome addresses, music, history of Arbor Day, recitation of Conservation Pledge, poetry, etc. **Judged according to club rating**

<b>Division I.</b> – Single Member Clubs	<b>Division II</b> - Groups of Clubs ,District, Councils, &
Small 1 - 20 members	Forums Small 1 - 55 member clubs
Medium 21 - 50 members	Medium 56 - 149 member clubs
Large 51+ members	Large 150+ member clubs

### SCALE OF POINTS

<b>ENTRY</b> - attractive appearance, conforms to general rules, neat, sturdy, all materials secured	10
<b>ORIGINALITY</b> - observance and program	10
<b>TEXT</b> - Prior planning: site choice, tree type, purpose tree to serve, committee contacts, work, effort to create Arbor Day awareness in community	25
<b>CLUB</b> - active member participation, correlation of Arbor Day observance and other activities, maintenance of planting or activity continuation	30
<b>COMMUNITY</b> - participation, interest created by observance	15
<b>EVIDENCE</b> - publicity, photos, letters, yearbook page/s	10
<b>TOTAL POINTS</b>	<b>100</b>

**TGC ART - PHOTOGRAPHY AWARD**  
**bring entry(ies) to TGC Spring Convention**

A state award may be presented to the most outstanding art project in the category below. Due to the value of items, entries will not be accepted by mail, UPS, or other commercial carrier. Entries will be accepted and judged at the TGC Spring Convention. The committee will exercise all care, but cannot be responsible for entries. Artwork (Photography) must be done during the current award year. Districts may choose to hold their own district level competition prior to state convention.

- Class i adult garden club member or affiliate member
- Class ii youth in sponsored groups or youth garden club

Division A PHOTOGRAPHY – NOTE\* (State photos become property of TGC)

<b>SCALE OF</b>	
<b>POINTS ORIGINALITY &amp; CREATIVITY</b>	30
<b>QUALITY OF DESIGN</b>	20
<b>STYLE &amp; EXPRESSION</b>	20
<b>USE OF SUBJECT</b>	20
<b>NEATNESS</b>	10
<b>TOTAL POINTS</b>	<b>100</b>

**TGC BACKYARD WILDLIFE HABITAT AWARD**  
**submit to District Backyard Habitat Chair by November 1**

A state award may be presented for a project to make property more attractive to butterflies, reptiles, birds and small mammals by planting and maintaining native and other desirable plants. Feeders, water devices and nest boxes are also important components of a wildlife habitat.

- |                         |   |                                |  |
|-------------------------|---|--------------------------------|--|
| Division A) New Project |   | Division B) Continuing Project |  |
| Class i                 | individual garden club/affiliate member on own property         |                                |  |
| Class ii                | garden club on public property                                  |                                |  |
| Class iii               | group of clubs on public property                               |                                |  |
| Class iv                | sponsored group on other property (school, care facility, etc.) |                                |  |

<b>SCALE OF POINTS</b>	
<b>Class i Individual</b>	
<b>PRESENTATION:</b> neatness, all requirements met	10
<b>PRIOR PLANNING:</b> “before” drawing of property to scale showing pathways, plants, fences, inventory of existing plant material	20
<b>ESTABLISHING HABITAT:</b> food, water, cover and areas for reproduction and raising young	20
<b>DESIGN/HABITAT PLAN:</b> “current” drawing of property to scale showing habitat improvements (lawn reduction, drip irrigation, list of plants, organic matter, maintenance, etc.) photos	30
<b>EXPLANATION OF PLAN:</b> why plants chosen (nectar, fruit), where feeders placed, water features, etc.	20
<b>TOTAL POINTS</b>	<b>100</b>

## SCALE OF POINTS

### Classes ii, iii, & iv

<b>PRESENTATION:</b> neatness, all requirements met	10
<b>PRIOR PLANNING:</b> “before” drawing of property to scale showing pathways, plants, fences, inventory of existing plant material	15
<b>ESTABLISHING HABITAT:</b> food, water, cover and areas for reproduction and raising young	20
<b>DESIGN/HABITAT PLAN:</b> “current” drawing of property to scale showing habitat improvements (lawn reduction, drip irrigation, list of plants, organic matter, maintenance, etc.) photos	25
<b>EXPLANATION OF PLAN:</b> why plants chosen (nectar, fruit), where feeders placed, water features, etc.	20
<b>PARTICIPATION:</b> must show member participation and/or involvement with other group/s – planning, maintenance	10
<b>TOTAL POINTS</b>	<b>100</b>

## TGC BUTTERFLY PRESERVATION EDUCATION AWARD

### submit to District Butterfly Chair by November 1

A state award may be presented for the most outstanding Butterfly Garden. The garden must include plants for nectar, caterpillar food plants, water and habitat. The garden may also contain butterfly-specific and other landscaping plants.

Division A) New Project	Division B) Continuing Project
Class i garden club member or affiliate member on own property	
Class ii garden club on public property	
Class iii group of garden clubs on public property	
Class iv sponsored group on other property (school, care facility, etc.)	

## SCALE OF POINTS

### Class i

<b>PRESENTATION:</b> neatness, all requirements met	10
<b>PRIOR PLANNING:</b> “before” drawing or photograph if new project (apply points to Design Plan if Continuing Project)	15
<b>DESIGN PLAN:</b> “current” drawing of garden showing plants, list of plants and purpose (nectar, caterpillar food), habitat, water/damp sand for puddling, maintenance of garden	35
<b>GARDEN USE:</b> list of butterfly garden visitors (butterflies, caterpillars, insects and others)	10
<b>APPEARANCE:</b> photographs of features and/or butterflies, photos at different times of the year	30
<b>TOTAL POINTS</b>	<b>100</b>

**SCALE OF POINTS**

**Classes ii, iii & iv**

<b>PRESENTATION:</b> neatness, all requirements met	10
<b>PRIOR PLANNING:</b> “before” drawing or photograph if new project (apply points to Design Plan if Continuing Project)	10
<b>DESIGN PLAN:</b> “current” drawing of garden showing plants, list of plants purpose (nectar, caterpillar food), habitat, water/damp sand for puddling, feeders, maintenance of garden	30
<b>GARDEN USE:</b> list of butterfly garden visitors (butterflies, caterpillars, insects, others)	10
<b>APPEARANCE:</b> photographs of features and butterflies, photos at different times of year	30
<b>PARTICIPATION:</b> must show member participation and/or involvement with other group/s (city, county or other organizations)	10
<b>TOTAL POINTS</b>	<b>100</b>

**TGC CLUB HISTORY AWARD**

**submit to District Club History Chair by November 1**

State award may be presented to a member club, council of member clubs, or District. History is to consist of a descriptive, informative and explanatory account of programs, projects and their execution, as well as a brief portrait of persons who made outstanding accomplishments possible. It should be in narrative form, not simply a statistical report. Size and age of club will be considered as well as quality of programs, projects and achievements and club rating. Not limited to number of pages; include a one-page summary at end. Do not include photos, yearbooks, publicity, extra materials. **Judged according to Club Rating.**

Small	1-20 members	Councils, Districts, Forums, Federations
Medium	21-50 members	
Large	51 + members	

**SCALE OF POINTS (Club History)**

<b>FORMAT:</b> Title page: name of club, club rating, address of President, age of group, number of members, District number	10
<b>PAST HISTORY:</b> Up to but not including current year Describe briefly: formative years, major accomplishments of each year with name of president who served. Give attention to any accomplishment which may have a lasting effect for good of community	20
<b>PRESENT HISTORY:</b> Current year only. Do not project into future Programs: list noteworthy programs; describe any unusual manner of presentation Projects benefiting members and others: description, number members involved, money spent	30
<b>OUTSTANDING PERSONALITIES:</b> Separate topic from history members who had impact on club, community	15
<b>OTHER WORTHY ACHIEVEMENTS AND ACTIVITIES:</b> separate topic – achievements and activities worthy but not covered in history	15
<b>LEGIBILITY:</b> Neatness, articulation, composition	10
<b>TOTAL POINTS</b>	<b>100</b>



**TGC COMMUNITY SERVICE AWARD**

**submit to District Community Service Chair by November 1**

A state award of \$25.00 will be presented for the best overall Community Service Project. It may be presented to a member club or group of member clubs for a one-year project or continuing project to reward club/clubs for garden related service to the community. Work may be done at both private and charitable institutions such as hospitals, nursing homes, schools, libraries, city hall, community centers, garden centers, city parks, and adopt-a-highway projects. The garden related services should be of benefit to the citizens of the community.

A ) Single Project

B) Multiple Projects

**DIVISION I : Single Club**

**DIVISION II: GROUP OF CLUBS**

**SCALE OF POINTS**

<b>DESCRIPTION OF PROJECT</b>	<b>25</b>
<b>SCOPE &amp; QUALITY OF WORK ACCOMPLISHED</b>	<b>25</b>
<b>PRIOR PLANNING &amp; PERCENTAGE OF MEMBER PARTICIPATION</b>	<b>20</b>
<b>BENEFIT AND/OR LASTING VALUE TO COMMUNITY</b>	<b>15</b>
<b>DOCUMENTATION</b> - photos, newspaper, letters of appreciation, yearbook	<b>10</b>
<b>PRESENTATION &amp; NEATNESS</b>	<b>5</b>
<b>TOTAL POINTS</b>	<b>100</b>

**MARY BADHAM KITTEL AWARD**

Texas Garden Clubs may present a \$50.00 cash award to a club that carries out best conservation project or projects in conjunction with youth groups (Boy/Girl Scouts, Junior Gardener, Ecology clubs, etc.)

**SCALE OF POINTS**

<b>CONFORMANCE</b>	<b>5</b>
<b>ORIGINALITY OF CONCEPT</b>	<b>10</b>
<b>SCOPE OF ACTION</b>	<b>40</b>
<b>PERCENTAGE OF MEMBER PARTICIPATION</b> of both organizations	<b>30</b>
<b>QUALITY AND TIMELINESS</b>	<b>10</b>
<b>PUBLICITY AND/OR PICTURES</b>	<b>5</b>
<b>TOTAL POINTS</b>	<b>100</b>

**TGC DELEGATE'S REPORT**

**submit to District Director or District Delegate's Report Chair**

**TGC Spring Convention by June 1, TGC Fall Convention by December 1**

State award may be awarded for the most outstanding report on TGC Fall or Spring Convention; an individual may apply for both Spring and Fall. Award is to encourage representation of clubs and councils, stimulate reporting information, and to keep members aware of activities and objectives of Texas Garden Clubs. Requirements: No less than 1500 nor more than 2000 words; cover business sessions, workshops, programs; include convention badge or registration card; **do not** include photos, publicity or other material; **do not** include table of contents or summary.

Class i Spring Convention    Class ii Fall Convention    Entries sub-divided by Club Rating

**SCALE OF POINTS**

<b>BUSINESS SESSIONS</b> - recommendations, motions passed, reports pertinent to club, workshops	40
<b>PROGRAMS</b> - entertainment, educational value	20
<b>OUTSTANDING FEATURES</b> - decorations	10
<b>PRESENTATION OF REPORT TO CLUB</b> - date given, time allotted, number of members present	10
<b>PREPARATION OF APPLICATION</b> - neatness, clarity, conciseness, accuracy, conformance to rules	20
<b>TOTAL POINTS</b>	<b>100</b>

**STANDARD FLOWER SHOW ACHIEVEMENT AWARD (SFSAA)  
OFFERED COMPETITIVELY ONLY WITHIN EACH STATE  
NON-COMPETITIVE BETWEEN STATES**

1. **AWARDS YEAR** – January 1 to December 31 annually.
2. **PROCEDURE** – State Chair must be notified of club/s or organization/s intent to apply, well in advance of show. See Handbook for Flower Shows, revised 2017 edition.
3. **DEADLINE** – observe state deadlines. All applications must be sent by the State Awards Chair to the NGC Flower Show Awards Chair to arrive no later than January 15.

Refer to Rules and Requirements as published in Handbook for Flower Shows,  
**Revised 2023 Edition.**

Councils of Garden Clubs must consist of at least three (3) NGC Member Clubs and recognized by the State Garden Club to be eligible for an NGC Standard Flower Show Achievement Award.

**Award of Excellence and Flower Show Achievement Awards are listed separately on the NGC Website and are no longer included within this document. Each has application forms of their own available on the NGC Website, and differing requirements, deadlines, etc. These forms do not have the 3-page limit.**

SEE NGC FLOWER SHOW DETAIL IN NGC AWARDS HANDBOOK pgs. 25 & 26  
and DOWNLOAD NGC'S FLOWER SHOW EVALUATION APPLICATION

at <https://www.gardenclub.org>



## TGC FLOWER SHOW SCHEDULE AWARD

**submit only one schedule to District Flower Show Schedule Chair by November 1**

A State Flower Show Schedule Award may be given to a member club staging a Standard Flower Show for the Flower Show Schedule. Submit one schedule. It is **not** necessary to apply for a NGC Flower Show Achievement Award to submit a Flower Show Schedule for a State Award. Schedules are judged according to Club Rating. Subdivide by Club Rating - Gold, Silver, Bronze, Green.

Division I. Standard Flower Show	Category B. Groups of member clubs
Category A. Single member garden club	Councils, Districts, Forums or Affiliate

Small	1 - 20 members	1 - 50 clubs
Medium	21 - 50 members	51 - 149 clubs
Large	51 + members	150 - + clubs

### Division II. Small Standard Flower Show

Category A. Single Clubs	Category B. Groups of member clubs
Small	1-20 members
Medium	21-50 members
Large	50 + members
	Councils, Districts, Forums or Affiliate
	Small 1-50 clubs Medium 51-149 Clubs
	Large 150 + Clubs

### Awards to be given in A for each rating (Gold, Silver, Bronze, Green)

#### For STANDARD FLOWER SHOW SCHEDULE EVALUATION SCALE OF POINTS

See Handbook for Flower Shows, National Garden Clubs, Inc. , forms

#### A. GENERAL INFORMATION (information may be on cover and/or title page).....7

1. Name of club presenting show
2. Location of show with complete address
3. Appropriate show theme or title
4. Date: Times of opening and closing
5. Stated: A Standard Flower Show, Small-Standard Flower Show, Petite Standard Flower Show, or Petite Small-Standard Flower Show
6. Stated: Open and free to Public, open and admission price, or by invitation
7. Stated: Member of NGC, Regional Name, District # and name of local affiliations (if any)

#### B. FORMAT..... 4

1. Cover and/or Title Page
2. Table of Contents (optional) but all pages must be numbered
3. Committee Chairs with telephone numbers listed or manner of conducting chairs
4. General Rules: Standard System of Awards must be stated in full. NGC & other Exhibitor Awards being offered must be stated in full or with HB page references. Include minimum requirements with sections/classes where offered. NGC and other rosette awards may be listed within appropriate division.

6. 5. Divisions – order is determined by staging requirements
  - a. Division I: Horticulture or Design. Specific division rules, sections, and classes. May include Petite sections or entire division and an Invitational Section.
  - b. Division II: Design or Horticulture. Specific division rules, sections, and classes. May include Petite section or entire division and an Invitational section.
  - c. Division III: Special Exhibits. May include sections that apply toward an Achievement Award  
(Educational, Youth, Sponsored Groups, Gardens) and/or sections that do not apply toward an Achievement Award (Artistic Crafts, Invitational, Commercial)

<b>C. GENERAL RULES</b> .....	<b>17</b>
1. Stated information applying to the entire show	11
a. Who may enter exhibit/s in each division	
b. Complete procedure for making entries – if procedure varies from division to division, state within division rules	
c. Date/s, time and place for accepting and removing exhibits,	
d. Time of judging	
e. Specify chairmen to be present during judging	
f. Specify obligation of the Classification Chair. Checks for conformity to the schedule	
g. <b>State:</b> Decision of the judges is final. Awards may be withheld if not merited	
h. Clarify State policy concerning use of state’s native plants, noxious plants, and those on its conservation list	
i. <b>State:</b> there must be an emphasis on <u>fresh</u> plant material. No artificial plant material in any division	
2. Correctness and clarity of all stated rules	6
<b>D. AWARDS</b> .....	<b>10</b>
1. <b>Information to be stated</b>	6
a. <b>List:</b> all places, ribbon colors & point values with statement that the NGC Standard System of Awards will be used for all competitive judging	
b. <b>List:</b> all Top Exhibitor Awards being offered with either full descriptions or Handbook pages. Include: minimum number of exhibits and classes required: identify sections/classes eligible	
2. Correctness of awards offered	4
<b>E. HORTICULTURE RULES AND CLASSES</b> .....	<b>23</b>
1. <b>Information to be stated:</b>	14
a. All plant material must be fresh and have been grown by the exhibitor	
b. Rule regarding period of ownership prior to show	
c. All entry cards are to be filled out in advance (if possible), typed, water-proof ink, labels, or pencil. Advise how entry cards may be obtained.	
d. Specify restrictions on potted plant containers	

- e. All entries are to be labeled by genus, species, and/or variety. Common name may be given
  - f. Specify who is to furnish cut specimen containers. If required of the exhibitor, specify clear, preferable colorless, glass bottles. Include type of wedging and anchoring allowed
  - g. **State:** Classification Committee has authority to subdivide classes as necessary (Optional, since allowed in the Handbook without schedule authorization)
  - h. See 2023 Revised Edition of Handbook for Flower Shows Chapter 14 pg.. 132, for Horticulture Scale of Points
- 2. Correctness and clarity of stated rules 3
  - 3. Correctness of Horticulture classes with all botanical spelling correct 6

**F. DESIGN RULES AND CLASSES..... 23**

- 1. **Information to be stated** 17
  - a. Design must be the work of one individual. Exception: Club Competition and Companion Design classes. Plant material need not have been grown by exhibitor unless schedule requires.
  - b. Fresh plant material may not ever be treated in any manner
  - c. If designer is unable to fulfill assignment, it is the designer’s responsibility to find a replacement. This procedure applies when advanced entries are required.
  - d. Dimensions of allocated design space (frame of reference) and all provided staging equipment, e.g. background panel, frame, pedestal, etc. (dimensions, color, etc.) State if designers must/may provide own staging needs.
  - e. Design Scale of Points or HB page where scales can be found.  
**State:** one of the following: Freedom of style, Traditional style, or Creative style
  - f. for all Designs, with or without required Design type
  - g. List things permitted not needing schedule approval or refer to Handbook pages where they are listed.
- 2. Correctness and clarity of stated rules 3
- 3. Correctness and clarity of Design Classes 3

**G. SPECIAL EXHIBITS DIVISION..... 10**

- 1. Information to be stated 6
  - a. If Educational Exhibits are included
    - 1. Phrase or paragraph describing each Educational Exhibit
    - 2. Description of staging facilities, i.e. size of exhibiting area, background color, tables, restrictions
    - 3. Competitive or non-competitive
  - b. If Youth/Sponsored Groups/Gardens are included  
(If not included, all points apply to Educational Exhibits)
    - 1. Types of exhibits required.
    - 2. Age groups, if applicable
    - 3. Rules governing specific groups participating, if applicable.
  - c. Correctness and clarity of this Division 4

(If other sections such as Artistic Crafts, Invitational, Commercial, are included, they too must conform to the HB)

<b>H.</b>	<b>THEME OR TITLE EXPRESSED THROUGHOUT ENTIRE SCHEDULE.....6</b>		
1.	Division and Sectional sub-titles related to overall theme	3	
2.	Design Class titles appropriate	3	
	<b>TOTAL SCORE</b>		<b>100</b>

**TGC AWARD FOR PLANT SOCIETY SHOW SCHEDULE**  
**submit to District Flower Show Schedule Chair by November 1**

<b>FORMAT</b>		<b>10</b>
Schedule Structure: practical, legible printing, numbered pages, neatness, spelling	3	
Title page, name of organization, location of club, affiliation with TGC and other organization/s, place and time of show	2	
Table of Contents (necessary if large schedule)	1	
Address and phone number of General Chair and Entry Chair	2	
Other Committee Chairs and their phone numbers	2	
<b>REQUIRED DIVISIONS</b>		<b>30</b>
Horticulture Division: required horticulture sections/classes From National Plant Society	20	
Design Division: emphasis on fresh plant material	10	
<b>RULES GOVERNING SHOW AND AWARDS</b>		<b>50</b>
General Rules: Entries – time received, time closed, removal.	10	
Specific instructions. Judging – times and qualifications.		
Time open to public.		
Rules Governing Awards: Explanation of Society Award System.	5	
Requirements for all awards and Top Awards		
<b>Horticulture Division Rules</b>	10	
Specific number blooms, stems, disbuds, plants per container, etc.	5	
Requirements of eligibility, possession, seedlings hybrids, etc.	5	
Labeling requirements	2	
Staging: Containers for cut specimens, English boxes, etc.	2	
Scales of Points: Listed or references to Society Scales of Points	1	
<b>Design Division Rules</b>	5	
Specific limitations: dominance of featured plant material required, other fresh and/or dried material allowed, etc.	1	
Staging information: niches, tables, space allowed, etc.	1	
Scales of Points: listed or reference to <i>Handbook for Flower Shows revised 2023</i>	1	
No artificial flowers, foliage, etc. allowed by NGC rules	2	
<b>THEME OF SHOW</b>		<b>10</b>
Distinction and originality, use of theme throughout schedule		
<b>TOTAL POINTS</b>		<b>100</b>

**TGC HABITAT FOR HUMANITY**

**submit to District Awards Chair by November 1**

A \$50 state award for first place, \$35 second place and \$15 third place may be presented for outstanding Habitat for Humanity projects. Book of Evidence should follow all award requirements. No club or group of clubs may win this award two years in succession.

- Category A**    Single Clubs
- Category B**    Group of Clubs (Councils, Districts, etc.)

**SCALE OF POINTS**

<b>DESCRIPTION OF PROJECT</b>	30
<b>SCOPE AND QUALITY OF WORK ACCOMPLISHED</b>	30
<b>PRIOR PLANNING AND PERCENTAGE OF MEMBER PARTICIPATION</b>	10
<b>PERCENTAGE OF CLUB PARTICIPATION</b>	10
<b>DOCUMENTATION:</b> photos, newspaper clippings, letter of appreciation yearbook	10
<b>PRESENTATION AND NEATNESS</b>	10
<b>TOTAL POINTS</b>	<b>100</b>

**TGC HORTICULTURE AWARD OF MERIT FOR GARDEN CLUBS**

**submit to TGC Horticulture Chair by December 1**

Eligible for a cash award of \$50.00. A state award may be awarded in each of following classes

**Class A** For winning article on subject: “How Our Club Produced Our Most Interesting Horticulture Program”. Subject limited to a single program and designed for club member participation. Limit to 1000 words.

**Class B** For a worthwhile public planting of native material or other horticultural project. Must include color photographs

**Class C** For a comprehensive study of new or unusual materials.

**Class D** For introduction of new plant material (flowers, shrubs, trees) to an area; give history of plants in native locale and progress in new location with brief outline of cultivation and method of planting. Must include color photographs.

**SCALE OF POINTS - for Class B**

<b>PRESENTATION:</b>	5
<b>RECORD:</b> Step by step outline of project, objectives, why this project was selected, brief history	15
<b>ACTION:</b> Taken - details of site chosen for planting (size, public access, other relevant data), plants used (varieties, amounts of seeds or plants, why chosen), cost, work hours, financial outlay, source of finances, plans for continued maintenance. Verified by photos	40
<b>SCOPE OF ACHIEVEMENT:</b> Results as to community (beautification, education, etc.) Attention drawn to objectives of member garden clubs, supporting data (letters, publicity, etc.)	40
<b>TOTAL POINTS</b>	<b>100</b>

**TGC LANDSCAPE DESIGN CONSULTANTS COUNCIL AWARDS  
(No State Number - No National Award)**

The following award is made available by the Landscape Design Consultants Council. ALL APPLICATIONS ARE MAILED TO THE PRESIDENT OF THE CONSULTANTS COUNCIL BY NOVEMBER 1.

**Award** - \$50.00 First Place and \$25.00 Second Place may be given annually to garden clubs, groups and/or councils of garden clubs for the best project of any planting for a public area. The project must have been planned and executed either by, or under the supervision of, a federated garden club(s). Good landscape design which insures permanent beauty will be a major consideration.

**SCALE OF POINTS**

<b>PRESENTATION</b> – neat, concise, includes all required information on NGC Awards Application Form (3 sheets allowed), or the Book of Evidence, if required	5
<b>ACHIEVEMENT</b> – scope of project; need and fulfillment; benefit; accomplishment; comprehensiveness of work, activities to attain goals; evaluation of goals reached; educational; prior planning; very brief history if continuing project; financial report; other	65
<b>PARTICIPATION</b> – size of club; involvement of members, community, government agencies, professionals, youth, residents in facilities, others. Not all of these have to be involved	15
<b>RECORD OF DOCUMENTATION</b> – supporting data (as applicable), clear, well-labeled and neatly attached before & after photographs if applicable, landscape plans (does not have to be professionally drawn), financial report, letters of appreciation, community awards, newspaper/ magazine articles (if possible), radio or TV script (if possible), etc. Photocopies are permitted	15
<b>TOTAL</b>	<b>100</b>



**TGC POCKET GARDENS**  
**submit to District Awards Chair by November 1**

This award may be awarded to the most representative installation of Pocket Gardens utilizing landscape design practices and functionality. With environmentally compatible horticulture placement using the principles of design, placement and use of native plants that will meet low maintenance and water conservation ideas. A drawing (to scale not required) with plants named and pictures of completed project need to accompany application.

Category A: Division I      Single member garden club  
    Small            1 - 20 members  
    Medium          21 - 50 members  
    Large            51 + members  
    Class iv

Category B. Division II      District, Council, Forum or Affiliate  
    Small            1 - 50 clubs  
    Medium          51 - 149 clubs  
    Large            151+ clubs

**RATING CLASSIFICATION:** GOLD, SILVER, BRONZE, GREEN (Note: Individuals may apply classified by their Garden Club size and rating).

**CLASSIFICATIONS**

**A. Private Gardens:**

1. Presentation: Objective to promote additional outdoor living space and/or enhancement of property.
  - a. Side garden development, urban lot
  - b. Patio Garden
  - c. Enhancement of entrances and yards

**B. Community Pocket Garden (not to exceed 30' X 50')**

1. Presentation: objective to utilize small public spaces for community enjoyment and civic beautification
  - a. Pocket Garden Park (pedestrian only)
  - b. Street Intersection
  - c. Public building outdoor and/or indoor entrance

**SCALE OF POINTS**

<b>SCOPE OF PROJECT FOR OUTDOOR ACTIVITY</b>	<b>25</b>
<b>UTILIZING SPACE</b>	<b>20</b>
<b>PLANNING FOR LOW MAINTENANCE</b>	<b>15</b>
<b>WATER CONSERVATION</b>	<b>10</b>
<b>ARTISITIC CONCEPT (landscape design)</b>	<b>30</b>
<b>TOTAL POINTS</b>	<b>100</b>

**TGC NOVEMBER/DECEMBER AWARD**

**submit to TGC November/December Chair by January 15**

A special state award may be presented to recognize a club project which was accomplished after the general awards deadline of November 1 but before January 1 and has not been included in another award application. Graded by appropriate Scale of Points.

- A. **Single Project**
- B. **Multi Projects**

**TGC LITTER/RECYCLING/RECLAMATION**

submit to District Awards Chair by November 1

Awarded for the most outstanding community project on litter prevention, reclamation and/or recycling, e.g. year-long program, organizing recycling program, establishing composting site, etc.

**Division I : Single Clubs by number of members**

Small : 1 - 20    Medium : 21 - 50    Large : 51+

**Division II : Group of Clubs, Councils, Forum, or Federations**

Small : 1 - 50    Medium : 51 - 149    Large : 150 +

**SCALE OF POINTS**

<b>PRESENTATOP</b> – neat, concise, includes all required information on NGC Awards Application Form (3 sheets allowed), or the Book of Evidence, if required	5
<b>ACHIEVEMENT</b> – scope of project; need and fulfillment; benefit; accomplishment; comprehensiveness of work, activities to attain goals; evaluation of goals reached; educational; prior planning; very brief history if continuing project; financial report; other	65
<b>PARTICIPATION</b> – size of club; involvement of members, community, government agencies, professionals, youth, residents in facilities, others. not all of these have to be involved	15
<b>RECORD OF DOCUMENTATION</b> – supporting data (as applicable), clear, well-labeled and neatly attached before & after photographs if applicable, landscape plans (does not have to be professionally drawn), financial report, letters of appreciation, community awards, newspaper/ magazine articles (if possible), radio or TV script (if possible), etc. Photocopies are permitted	15
<b>TOTAL</b>	<b>100</b>

**TGC PRESIDENT’S REPORT**

**Club submits to District by January 15**

**District to submit to TGC Presidents Reports Chair by February 15**

**Mark the form “For Competition” or “Not for Competition”**

A state award may be given using the Standard System of Awards (see Rule #8, page 8 of this brochure), for best report in each class. Instead of a 1<sup>st</sup> place for scoring 90 or above, a **Gold Medal** designation will be made in recognition of the number of clubs with tied high scores. Second, Third, and Honorable Mention awards may be given. Report forms are furnished by the District to each club and affiliate president and are to be returned by January 15 (or earlier date if required by District) to District Director or chairman designated by District Director. Information is compiled and provides the Director and the State President with important information on clubs’ activities, programs and projects. This report is to be brief, not in a binder, no photographs, nor newspaper clippings. (Note: Mark the form “Not for Competition” if your club does not wish to compete). Reports are judged according to Club Rating and Class.

**DIVISION I – CLUBS**

Small	1 - 20
Class ii	21 – 50 members
Class iii	51 + members

**DIVISION II – COUNCILS, FORUM, FEDERATIONS**

Small	50 clubs or less
Medium	51 – 149 clubs
Large	150 + clubs

**SCALE OF POINTS - DIVISION I - BRONZE, SILVER, GOLD RATED CLUBS**

<b>PRESENTATION:</b> Neat, concise, complete general information, name & address and zip code of incoming President	15
<b>PROGRAMS:</b> at least 7 garden club meetings per year. Scheduled study on : Some NGC and TGC objectives, such as: Birds, Blue Star Memorial Highways, Civic Development, Floral Design, Garden Therapy, Horticulture, Landscape Design, Litter, Reclamation & Recycling, Organic Gardening, Roadside Development, World Gardening, Youth, Community Service, Conservation, Environmental Education, Historic Preservation, Land Trust	4
<b>PROJECTS:</b> Give brief description of continuing and/or new projects indicating community involvement and club participating. Note project with <b>N</b> for new or <b>C</b> for continuing	25
<b>ACTIVITIES:</b> Pilgrimages, workshops, ways & means, etc.	20
<b>TOTAL POINTS</b>	<b>100</b>

## TGC PRESIDENT REPORTS (continued)

### SCALE OF POINTS - DIVISION I GREEN RATED CLUBS.

<b>PRESENTATION:</b> Neat, concise, complete general information, name & address and zip code of incoming President	15
<b>PROGRAMS:</b> at least 4 garden club meetings per year. Scheduled study on : some NGC and TGC objectives, such as: Birds, Blue Star Memorial Highways, Civic Development, Floral Design, Garden Therapy, Horticulture, Landscape Design, Litter, Reclamation & Recycling, Organic Gardening, Roadside Development, World Gardening, Youth, Community Service, Conservation, Environmental Education, Historic Preservation, Land Trust	40
<b>PROJECTS:</b> Give brief description of continuing or new projects indicating community involvement & club participating. N for new & C for continuing.	25
<b>ACTIVITIES:</b> Pilgrimages, workshops, ways & means, etc.	20
<b>TOTAL POINTS</b>	<b>100</b>

### SCALE OF POINTS - DIVISION II COUNCILS/FORUMS/

<b>FEDERATIONS PRESENTATION:</b> Neat, concise, complete general information, name & address of current and incoming president	15
<b>PROGRAMS:</b> Scheduled study of design and garden related subjects, brief description of outstanding programs	40
<b>ACTIVITIES:</b> Ways and means, pilgrimages, workshops, etc.	15
<b>PROJECTS:</b> Give description of continuing and new projects including continuing projects. Note project with N for new and C for continuing project	15
<b>ACHIEVEMENTS:</b> - Civic beautification, sponsoring scholarship or youth project, etc.	15
<b>TOTAL POINTS</b>	<b>100</b>

### SCALE OF POINTS - DIVISION III AFFILIATES

<b>PRESENTATION</b> - neat, concise, complete general information, name & address of current and incoming president	15
<b>PROGRAMS</b> - relating to club's interest	40
<b>PROJECTS</b> - public displays, plant shows, give brief description of continuing and new projects indicating community involvement (if any) and club participation. Note project with N for new and C for continuing	25
<b>ACTIVITIES</b> - pilgrimages, workshops, plant sale, or participation with a National Affiliate	20
<b>TOTAL POINTS</b>	<b>100</b>

**TGC PRESIDENT REPORTS (continued)**

**DIVISION IV COUNCIL OF NATIONALLY ACCREDITED FLOWER SHOW JUDGES**

**Class I : Single Clubs by number of members**

Small 1 - 20members Medium 21-50 members  
 Large 51 + members

**Class II : Group of Clubs, Councils, Forums, Federation s**

Small 1-50 Medium 51-149 Large 150 +

**SCALE OF POINTS**

<b>PRESENTATION</b>	<b>15</b>
Neat, concise, complete all information, no attachments, name and address of current and incoming president, zip codes	
<b>PROGRAMS</b>	<b>40</b>
Scheduled study on floral Design, Horticulture, Handbook, Judging Ethics, etc.	
<b>PROJECTS</b>	<b>30</b>
Flower Shows, Symposiums, Workshops for others, Contributions, etc	
<b>ACTIVITIES</b>	<b>15</b>
Field trips, Pilgrimages, workshops, Ways & Means, Luncheon/Teas, etc.	
<b>TOTAL</b>	<b>100</b>

**TGC SCRAPBOOK**  
**submit to District Scrapbook Chair by November 1**  
**Councils/Forums/Federations submit to TGC Scrapbook Chair by Nov. 1**  
**Districts submit to TGC Scrapbook Chair by December 1**

A state award may be presented to the scrapbook prepared by one club, group of clubs or District. Scrapbook to cover one administration of the organization. A Scrapbook Brochure is available from TGC Headquarters with complete details on preparation of scrapbook.

**DIVISION A - One Year      DIVISION B - Two Year      DIVISION C - District - Two Year**  
**CLASSES** (further subdivided by Club Rating)

**Division I**

Small 1-20 Members  
 Medium 21-50 Members  
 Large: 51+ Members

**Division II**

Groups of Clubs  
 Small : 1-50 clubs  
 Medium: 50-149 clubs

**SCALES OF POINTS**

<p><b>A. COVER &amp; ALBUM</b> Approximately 12 x 14", lightweight, durable, practical                  Name of club, town, year/s covered.</p>	<p><b>5</b></p>
<p><b>B. CONTENTS</b></p> <ol style="list-style-type: none"> <li>1. Fly page - protective page <span style="float: right;">1</span></li> <li>2. Title Page - name of club, town, year covered <span style="float: right;">1</span></li> <li>3. Table of Contents (in front, in order of items appearing in book) <span style="float: right;">1</span></li> <li>4. Publicity channels - the top portion of newspapers found in book <span style="float: right;">4</span></li> <li>5. Yearbook - attached securely, available to be read <span style="float: right;">1</span></li> <li>6. Synopsis of club's history from year federated up to current year <span style="float: right;">2</span></li> <li>7. Neatness, artistic merit, liberal margins, even spaces, even clipping, no glue seepage, no wrinkled newspaper/photos <span style="float: right;">10</span></li> <li>8. Chronological order - as to date of events <span style="float: right;">5</span></li> <li>9. Clippings of publicity, name and date of publication, pictures, with descriptions beneath (may be copied and/or reduced/enlarged) <span style="float: right;">2</span></li> <li>10. Summary at end of scrapbook - year covered in this book <span style="float: right;">3</span></li> </ol>	<p><b>30</b></p>
<p><b>C. CLUB ACCOMPLISHMENTS</b>                  Documented and identified with underlined clippings and/or action pictures. List under headings (with sub-titles) in the Table of Contents, giving page number.</p> <ol style="list-style-type: none"> <li>1. <b>Projects and Activities</b> - must include at least 5 of the following:                      Arbor Day, Civic Achievement, Community Service, Flower Show, Garden Therapy, Plant Exchange, Plant Displays, Landscape Design, Litter Control, Pilgrimage/s, Workshop/s, Ecotot, Ecoteer, Ecoteen Gardeners, Conservation, and any other NGC or TGC objectives. <span style="float: right;">15</span></li> <li>2. <b>Programs</b> - Conservation (Birds, Soil, Air Pollution, etc.), Horticulture, Landscape Design, Flower Arranging, and any other NGC and TGC objectives (see projects above) <span style="float: right;">20</span></li> <li>3. <b>Club Projects</b> <span style="float: right;">25</span></li> </ol>	<p><b>65</b></p>

Continued on next page

a. Club Projects	5	
b. District Project Participation	5	
c. State Project Participation	5	
d. National Project Participation	5	
e. Council/Forum/Federation Project Participation	5	
if not member, distribute points between 1-4		
<b>TOTAL POINTS</b>		<b>100</b>

**TWO YEAR SCRAPBOOK SCALE OF POINTS**

A. <b>COVER</b> Approximately 12 x 14", lightweight, durable, sturdy, practical, name of club, town, years covered. One title page		<b>5</b>
B. <b>CONTENTS</b>		<b>30</b>
1. Fly Page (protective page)	1	
2. Separation page between first and second year	1	
3. Title Page - name of club, town, years covered	1	
4. Two Tables of Contents - one for each year, both to be placed in front, or 1 <sup>st</sup> year in front & 2 <sup>nd</sup> year following separation page. in order of items as they appear in book	4	
5. Publicity channels	1	
6. Two yearbooks or a two-year book	2	
7. Synopsis of History (starting with year federated up to but not including period covered by this Scrapbook)	2	
8. General neatness and artistic merit	10	
9. Chronological order - as to date of events	2	
10. Clippings of publicity, name and date of publication	2	
11. Two summaries, one at end of each year	4	
C. <b>CLUB ACCOMPLISHMENTS</b>		<b>65</b>
List under headings (with subtitles) in Table of Contents, giving page number		
a. <b>Projects and Activities</b> - Must include at least 5 of the following for each year: Arbor Day, Civic Achievement, Community Service, Garden Therapy, Flower Show, Workshop/s, Pilgrimage/s, Plant Displays, Plant Exchanges, Litter Control, Landscape Design, Junior, Intermediate and/or High School Gardeners, and other objectives	15	
b. <b>Programs</b> - Conservation, Horticulture, Landscape Design, Flower Arranging, etc.	25	
c. <b>Club Projects</b>	25	
1. Club Projects	5	
2. District Project Participation	5	
3. State and National Project Participation	10	
4. Council, Forum, or Federation (If member of same, if not points will be distributed between Club, District, State and National)	5	
<b>TOTAL POINTS</b>		<b>100</b>

**GREEN RATED CLUB SCRAPBOOK**

**SCALE OF POINTS** complete Scale found in Scrapbook Brochure

Green Clubs are not required to have projects and activities. Cover 5 points, Content 50 points, and Club Programs 45 points. Omit Club Accomplishments and Club Projects.

**TGC WILDFLOWER EDUCATION AWARD**

**submit to District Awards Chair by November 1**

**submit District entries to TGC Awards Chair by December 1**

A state award of \$25.00 may be awarded to a member garden club with the most innovative method of wildflower education in each of the following categories.

**Divisions: A. The Public**

**B. Youth**

**SCALE OF POINTS**

<b>INNOVATIVE IDEA</b>	35
<b>EDUCATIONAL VALUE</b>	35
<b>PRESENTATION</b>	15
<b>METHOD OF ACCOMPLISHMENT</b>	15
<b>TOTAL POINTS</b>	<b>100</b>

**TGC WILDFLOWER PRESERVATION AWARD**

**submit to District Awards Chair by November 1**

**submit District entries to TGC Awards Chair by December 1**

A state award for overall excellence in any project or activity to a member club or group of member clubs for best entry showing educational activities; planting and/or preservation of wildflowers. Project may go back as far as three years, but accomplishments in current awards year must be shown.

**Divisions: A. One member club**

**B. Group of member clubs**

**CLASS I PLANTING OF WILDFLOWERS IN A GIVEN AREA** - Parks, highway plantings, private property, schools, etc.

\*A \$25.00 award donated by Kay Warmerdam may be presented to the state winner in this class.

**CLASS II ESTABLISHMENT AND/OR CONDUCTING OF WILDFLOWER TRAIL** - Give details and include photographs and publicity (if any).

\*A \$25.00 award donated by Kay Warmerdam may be presented to the state winner in this class.

**CLASS III PUBLICATION** - distribution of a list, pamphlet, etc. identifying wildflowers of area, using both common and botanical names (correct spelling).



## TGC WILDFLOWER PRESERVATION AWARD(continued)

**CLASS IV WILDFLOWER EDUCATION THROUGH ARTISTIC MEDIA** - a) Paintings of wildflowers in any media; hand-crafted reproductions or any other creative expression for public viewing. Include color photographs. b) Use of dried wildflowers in artistic items, such as framed designs, bookmarks, permanent floral arrangements, etc. to be displayed for public viewing, include color photographs.

**CLASS V RESEARCH WITH WILDFLOWERS** - Propagation methods for wildflowers; aspects such as temperature for germination, methods of scarifying, soaking, freezing seeds, soil pH and structure, time of planting, light sensitivity, moisture levels, inoculants, etc. showing effects upon one or more species. Give common and botanical names of plants (correct spelling) or seeds.

### SCALE OF POINTS – CLASSES I & II

<b>CONFORM TO AWARDS REQUIREMENTS</b>	5
<b>OUTLINE OF PROJECT</b> - giving goals and how attained, listing wildflowers with common and botanical names and how identified on trail, if applicable	50
<b>SUPPORTING EVIDENCE</b> - press, radio, television notices and/or color photographs of area, tours in progress, etc. This should include evidence of value to the community such as letters of appreciation for wildflower conservation, etc.	35
<b>YEARBOOK/S SHOWING PLANS</b> - special programs related to project and membership participation	10
<b>TOTAL POINTS</b>	<b>100</b>

### SCALE OF POINTS - CLASSES III, IV

<b>CONFORM TO AWARD REQUIREMENTS</b>	5
<b>EDUCATIONAL WORTH OF PROGRAM OR PROJECT</b>	30
<b>OUTLINE OF PROJECT</b> - giving details of plans, goals, procedures, involvement of individuals and groups and value to community	20
<b>SUPPORTING EVIDENCE</b> - showing photographs of actual work being done and how items were used or displayed for exhibit, etc.	35
<b>YEARBOOK/S</b> - showing programs, workshops, etc.	10
<b>TOTAL POINTS</b>	<b>100</b>

### SCALE OF POINTS - CLASS V

<b>CONFORM TO AWARD REQUIREMENTS</b>	5
<b>EDUCATIONAL WORTH OF PROGRAM OR PROJECT</b>	30
<b>SUPPORTING EVIDENCE</b> - including photographs of different steps to show progress and results. Show how results exhibited, published, or reported	35
<b>OUTLINE OF PROJECT</b> - giving details of plans, goals, procedures, involvement of individuals or groups and value to community	20
<b>YEARBOOK/S</b> - showing programs, workshops, etc.	10
<b>TOTAL POINTS</b>	<b>100</b>

## TGC YEARBOOK AWARDS

Submit one copy to District Yearbooks Chair by November 1

District and State will grade and present awards according to Club Size and Rating

### TGC YEARBOOK AWARDS

Submit one copy to District Yearbooks Chair by November 1

District and State will grade and present awards according to Club Size and Rating

May be awarded for outstanding yearbooks in each of the following categories, determined by the number of members, including Life Members, on whom NGC dues are paid. Yearbooks may be accepted for competition on the calendar year or the club year (same yearbook may be submitted only one time in an awards year). Please include an NGC Application form and a 3x5 inch card with all information required. State Awards Chairman submits Yearbook winners in each category to South Central Regional Awards Chairman.

### BRONZE, SILVER AND GOLD CLUBS - SCORING SHEET

#### SCALE OF POINTS

**Book Structure:** Practical, convenient size for membership, durable, neat. Yearbooks may be stapled, spiral, or 3-ring binders. Material be well spaced with ample margins, and font size suitable for members to read. 2

**Cover:** Include name of club, town, state organization, year, and an appealing design. If 3 ring binder cover is used, substitute with paper cover and include required information listed above and so note. 2

**Title Page:** Include name of club, town, state organization, year, number of dues paying members, and affiliated organizations (district, region, NGC, other). If state and national dues are paid on associate/inactive/honorary members, they are counted in total membership. 2

**Table of Contents:** Number the yearbook pages and list topics on Contents Page. 1

**Subsequent Pages:** In any order most useful to members and best fit for page placement.

Information in a club yearbook should be in logical order. National and State information does not have to be in front.

**Membership Roster:** Complete mailing addresses, telephone numbers and e-mail addresses (if applicable). Avoid crowding. 2

**List of Club Officers and committee Chairmen** 1

**NGC Information:** Name of NGC President, the theme of the administration and a referral to the NGC website for further information. DO NOT add Presidents home address or phone #. 1

**Other Information:** Name of Region Director, Theme of Region Director and referral to the Region Website and to the State website along with State President and theme, District Director and theme. 2

**Calendar of Events:** List dates and locations for the district/state/region/national meetings and events to encourage members to attend and to eliminate the setting of conflicting dates. 2

**Programs:** Topics should cover a variety of NGC goals and objectives such as Birds, Blue Star Memorials, butterflies, Conservation, Environment, Floral Design, Horticulture therapy, Horticulture, Design, etc.

1. Meets minimum number of meetings required by state. (7 meetings) 5
2. List date and time of meeting, Location with address.
3. List name of speaker/s, qualifications (brief), program title 4
4. Variety of program topics (theme not required) 14
  - (A) Variety of styles of programs (lecture, tours, etc.) 13
  - (B) Variety of speakers (specialists, members, etc.) 14

Continued on next page

**BRONZE, SILVER AND GOLD CLUBS, (cont.)**

**Projects:** Projects involve actual membership participation that benefits the community and furthers NGC Goals and Objectives. Some Ways and Means projects (sale of bulbs, bedding plants, Herbs, etc.) may help to beautify the community as well as produce revenue for clubs. Some Ways and Means projects may help promote NGC Member Services as well as publicize our organization and goals. Certain social activities may lead to membership increase as stated in descriptions.

- 1. List continuing and new projects (a club is not required to have new projects). **15**
- 2. Give brief word description of projects: Include location, name of chairman, how members participate, list of donations if applicable, inkind donations if applicable, plans for maintenance if applicable, etc. **15**
- 3. NGC Mission Statement. List of Life Members, District, State, NGC awards won the previous year. **2**

**Options:** Clubs could fill available space. Some clubs include bylaws, budget, former Presidents. Club Theme. If theme is used, it should be evident throughout the book. Themes may be interpreted with monthly program topics and or titles, graphics, quotes. Projects do not need to be limited to theme.

**TOTAL POINTS** **100**  
Revised July 2023 LJF

## TGC YEARBOOK FOR GREEN RATED GARDEN CLUBS

Submit one copy to District Yearbook Chairs by November 1

A State award may be presented for Green Rated Garden Club yearbook. Green rated Clubs are not required to have Projects and Activities; points are not deducted if none are included.

### SCALE OF POINTS

#### FORMAT

<b>Book structure:</b>	<b>15</b>
<b>Practicability:</b> convenient size, durability, neatness.	<b>3</b>
<b>Cover:</b> Name of club, town, state, year, (design optional); if permanent type binder cover is used, substitute paper cover for competition.	<b>2</b>
<b>Title Page:</b> Name of club, town, state, year, number of members.	<b>4</b>
<b>Subsequent Pages:</b> Name of NGC and State Presidents, Regional President, District Director Council President, and their e-mails; club officers and Chairmen; Club membership roster with complete mailing addresses, zip codes and phone numbers; Calendar of events (other than regular meetings). Note DO NOT put Address or Phone # of National President in your listing.	<b>6</b>

#### PROGRAM CONTENT 85

Goals for ideal club program: Study and activity on some NGC objectives such as birds, Blue Star Memorials, Civic Development, Conservations, Flower Shows, Garden Therapy, Ecoteen/ Ecoteer/ Ecotot Gardening, Horticulture, Landscape Design, Legislation, Litter Control, Roadside Development, World Gardening, etc. Club Meetings.

**At Least 6 Meetings a Year.** Give information; when date of meeting, place of meeting. Who is speaker, their title, specialty, and subject. Roll Call, exhibits, social activities optional. Tours can be meetings.

**TOTAL POINTS 100**

Revised July 2023 LJF

**AFFILIATE GARDEN CLUBS**

Submit one copy to District Chairs by November 1

A state award may be presented for the yearbook of an affiliate club

**SCALE OF POINTS**

<b>FORMAT</b>	<b>15</b>
<b>Book Structure</b>	
<b>Practicability:</b> Convenient size, durability, neatness.	<b>3</b>
<b>Title Page:</b> Name of club, town, state, year, number of members.	<b>2</b>
<b>Subsequent Pages:</b> Name of NGC and State Presidents, Regional President, District Director, Council President, and their e-mails; Plant Society officers (if applicable) club officers and Chairmen; Club membership roster with complete mailing addresses, zip codes and phone numbers; Calendar of events (other than regular meetings). DO NOT put Phone # or address of National President in your listing.	<b>10</b>
<b>PROGRAM CONTENT</b>	<b>85</b>
<b>Goals for the Ideal club program:</b> Study and activity of main interest of the affiliate, (specific Plant, specific purpose of the organization) should include one program or portions of program on a NGC Objective such as Birds, Blue Star Memorials, Civic Development, Conservations, Flower Shows, Garden Therapy, Gardening, Horticulture, Landscape Design, Legislation, Litter Control, Roadside Development, World Gardening, etc.	
<b>Club meetings:</b> At Least 7 Meetings a Year. Give information; date of meeting, place of meeting. Speaker, their title, specialty, and subject. Roll Call, exhibits, social activities, optional. Tours can be meetings.	
<b>TOTAL POINTS</b>	<b>100</b>

Revised July 2023 LJF

**TGC YEARBOOKS for  
CLUB OF JUDGES, COUNCIL OF JUDGES OR CONSULTANTS**

**Submit one copy to District Chairs by November 1**

A state award may be presented for the yearbook of Judges, Council of  
Judges or Consultants

**SCALE OF POINTS**

<b>FORMAT:</b>	<b>10</b>
<b>Book structure:</b> Practical, durable neat. May be stapled, spiral, or 3 ring binder.	
Material well placed with ample margins and font size suitable for members to read.	2
<b>Cover:</b> Include name of organization, state, year and appealing design.	2
<b>Title Page:</b> Include name of organization, state, number of members, affiliation. Including NGC, Region, State, other.	3
<b>Table of Contents:</b> Number the pages and list the topics with respective page numbers.	3
Subsequent Pages: in any order most useful and best fit for page placement.	
<b>Organizational Information:</b>	<b>90</b>
List Officers and Committee Chairmen (club affiliations optional)	10
National and Regional Information:	
List name of NGC President, Region Director and State President, List their websites. DO NOT list address or phone # of National President.	10
<b>Calendar of Events:</b>	10
Include list of National, Regional and State Conventions, schools and special events.	
<b>Policies and Objectives:</b>	10
Include policies and objectives of organization, (bylaws, History and budget are optional).	
<b>Member Information:</b>	10
Include membership roster with complete addresses, e-mail, telephone numbers, status, refresher dates. Club affiliations optional.	
<b>Projects:</b>	20
List projects as continuing or new, Including name of chairman, Location and description of project, sponsored courses, donations.	
<b>Meetings/Programs:</b>	20
List meetings, include date, time and place of meeting. Give title of program, speaker with brief qualifications. Describe program as workshop, tour, panel, etc.	
<b>Options:</b> No points given. Mission Statement, Former Presidents.	
<b>TOTAL POINTS</b>	<b>100</b>

Revised July 2023 LJF

**DIVISION II  
TGC YEARBOOKS FOR COUNCILS AND FORUMS  
SCALE OF POINTS**

<b>FORMAT:</b>	<b>10</b>
<b>Book structure:</b> Practical, durable neat. May be stapled, spiral, or 3 ring binder. Material well placed with ample margins and font size suitable for members to read.	<b>2</b>
<b>Cover:</b> Include name of organization, state, year and appealing design.	<b>2</b>
<b>Title Page:</b> Include name of organization, state, number of members, affiliation including NGC, Region, State, other.	<b>3</b>
<b>Table of Contents:</b> Number the pages and list the topics with respective page numbers.	<b>3</b>
<b>Subsequent Pages:</b> in any order the most useful and best fit for page placement.	
Organizational Information:	<b>90</b>
<b>Programs:</b> Scheduled study of design and garden related subjects, brief description of programs with a listing of variety of programs and various speakers.	<b>40</b>
<b>Activities: Ways and means, pilgrimages, workshops, etc.</b>	<b>15</b>
<b>Projects:</b> Give description of continuing and new projects including continuing projects. Note Project with N for new and C for continuing project.	<b>15</b>
<b>Achievements:</b> Civic beatification , sponsoring scholarships, or youth activities, or awards won the previous year.	<b>15</b>
<b>TOTAL POINTS</b>	<b>100</b>

Revised July 2023

